



Estd. : 1989

SNMV

(SHRI NEHRU MAHA VIDYALAYA)

College of Arts and Science

&

Institute of Management

Affiliated to Bharathiar University, Coimbatore

Re-Accredited with "A" Grade by NAAC

An ISO 9001: 2008 Certified Institution

Shri Gambhirmal Bafna Nagar,

Malumachampatti, Coimbatore - 641 050

Ph. : 0422 – 2610893,94,95 Tele - Fax. : 0422-2610433

E-mail : response@snmv.ac.in Website: www.snmv.ac.in

STUDENT HANDBOOK

&

ACADEMIC CALENDAR

2018-2019

Sponsors:

COIMBATORE WELFARE ASSOCIATION

Bhagwan Mahaveer Buildings,

SNV Campus, Tibrewal Nagar,

Robertson Road, Coimbatore - 641 002.

Ph: 0422-2473794, 2473158

தமிழ்த்தாய் வாழ்த்து

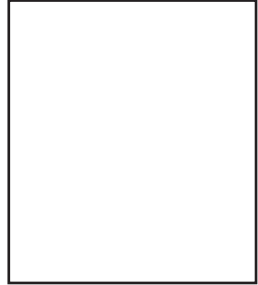
நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமியில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்க சிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயல்மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

மனோன்மணியம் பெ.சுந்தரம்பிள்ளை

THE PLEDGE

India is my country;
All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall respect my parents, teachers and all elders
and treat everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well-being and prosperity alone lies my happiness.

Personal Memoranda



Name :

Class :

Reg.No. :

Address :

.....

.....

Contact No.: Student:

Parent :

E-Mail ID :

Blood Group :

Bank Account No. :

Driving Licence No.:

Aadhaar Card No.:

COLLEGE TIMINGS

Class Hours (Students) 08.00 a.m. to 01.30 p.m.

Working Hours (Staff) 08.00 a.m. to 04.00 p.m.

Library & Office Hours 08.00 a.m. to 05.00 p.m.

CLASS TIMINGS

Hour Year	I	II	Break	III	Break	IV	V	VI
I Year	08.00 -	08.50 -	09.40 -	10.10 -		11.00 -	11.50 a.m. -	12.40 -
	8.50 a.m.	09.40 a.m.	10.10 a.m.	11.00 a.m.	-	11.50 a.m.	12.40 p.m.	01.30 p.m.
II Year	08.00 -	08.50 -		09.40 -	10.30 -	11.00 -	11.50 a.m. -	12.40 -
	8.50 a.m.	09.40 a.m.	-	10.30 a.m.	11.00 a.m.	11.50 a.m.	12.40 p.m.	01.30 p.m.
III Year	08.00 -	08.50 -		09.40 -	10.30 -	11.00 -	11.50 a.m. -	12.40 -
	8.50 a.m.	09.40 a.m.	-	10.30 a.m.	11.00 a.m.	11.50 a.m.	12.40 p.m.	01.30 p.m.

Our Quality Policy

We, at SNMV, are committed in achieving standards of excellence in all our endeavours, namely, teaching-learning, mentoring, placement, industrial visits, result oriented approach, scholarship for meritorious students and creating an environment of research. Persistently, this policy is achieved through the mechanism of quality education, self appraisal and 360 degree feedback.

Our Core Values

- No Donation! No Capitation!
- Win with your intelligence, we offer you Merit Scholarship.
- Prove your strength, we offer you Sports Scholarship.
- To provide quality education at affordable cost.
- To inculcate the Indian heritage and culture and to instill moral values of life in the minds of the youth.
- To promote leadership qualities and to develop entrepreneurial skills among students.
- To extend the services of the institution for the betterment of the society.
- We persistently pursue excellence.
- We respond to the changing needs of society.
- We make every effort to develop and pursue higher standards in Higher Education.
- We attempt at enhancing faculty standards and at establishing training and Research collaborations with national and international organisations.

TIME TABLE for
II & III year U.G. and II year P.G. students
ODD AND EVEN SEMESTERS
JUNE 2018 to APRIL 2019

DAY Order	Hour	08.00 -	08.50 -	09.40 -	10.30 -	11.00 -	11.50 a.m.	12.40 -
	Sem.	08.50 a.m	09.40 a.m	10.30 a.m	11.00 a.m.	11.50 a.m.	12.40 p.m.	01.30 p.m.
		I Hour	II Hour	III Hour		IV Hour	V Hour	VI Hour
I	ODD				BREAK			
	EVEN							
II	ODD							
	EVEN							
III	ODD							
	EVEN							
IV	ODD							
	EVEN							
V	ODD							
	EVEN							

TIME TABLE for
I year U.G. and I year P.G. students
ODD AND EVEN SEMESTERS
JUNE 2018 to APRIL 2019

DAY Order	Hour	08.00 - 08.50 a.m	08.50 - 09.40 a.m	09.40 - 10.10 a.m	10.10 - 11.00 a.m.	11.00 - 11.50 a.m.	11.50 a.m. - 12.40 p.m.	12.40 - 01.30 p.m.						
	Sem.	I Hour	II Hour	BREAK										
I	ODD													
	EVEN													
II	ODD													
	EVEN													
III	ODD													
	EVEN													
IV	ODD													
	EVEN													
V	ODD													
	EVEN													

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The College Emblem



Estd.: 1989

The emblem is circumscribed with the Name of the College and the motto, 'Thou Art One - Unity is our Heritage.' From days of yore, unity has been India's heritage.

Within the circle, the book symbolises knowledge and records man's dream of achievement and exploration. The all-embracing and sophisticated computer system signifies the dawning of an era of high-tech society and the much desired multi-sided evolution of our society.

The rose in the centre stands for idealistic perfection and peace that is nurtured in the class-room. True education instils the spirit of inquiry and ratiocination. It is the harbinger of Peace. The tableau with its composite diversity in symmetrical balance denotes – "The destiny of India is being shaped in her classrooms".



Estd.: 1964

HISTORY OF THE INSTITUTION COIMBATORE WELFARE ASSOCIATION (CWA)

Coimbatore Welfare Association, a charitable trust consisting of visionary members with global outlook and progressive ideas, aspires to impart quality education for all at affordable cost. The Association was established in the year 1964. It upholds Indian heritage and culture and aims for the betterment of the society.

CWA started a Matriculation Higher Secondary School in 1964 which is well-known today as Shri Nehru Vidyalaya (SNV). CWA and Shri Nehru Vidyalaya School celebrated their Golden Jubilee in the year 2014.

The long term vision of the Association is to impart value based education in line with global standards through the two educational institutions, SNV and SNMV. It also aims at developing entrepreneurial skills and leadership qualities among the students. Thus the Association extends its services for the amelioration of the society.



Estd. : 1989

SNMV
(SHRI NEHRU MAHA VIDYALAYA)
COLLEGE OF ARTS & SCIENCE

SNMV College of Arts & Science was established in 1989, the Silver Jubilee year of CWA. It is located in a serene campus of 50 acres at Malumachampatti, near the famous Eachanari temple. The institution has been reaccredited with 'A' Grade by National Assessment and Accreditation Council (NAAC) in October 2012. It is also an ISO 9001:2008 Certified Institution since 2012-2013. It offers a rich array of eighteen U.G. and eight P.G. courses along with Research and Doctoral Programmes complemented by fourteen value addition courses sponsored by U.G.C and approved by Bharathiar University. The college celebrated its glorious Silver Jubilee in the year 2014.

The artistically constructed infrastructure has ideal classrooms, state-of-the-art science laboratories, hi-tech computer labs with the latest laptops and desktops and English language lab. The college has an Automated library with internet facility, Apex Seminar Hall, and Mahaveers Auditorium. The excellent facilities ensure holistic progress of students through curricular and co-curricular activities, research and extension, community orientation and placement.

SNMV Institute of Management, which commenced in the year 1994, is ranked as one among the best Management Institutes under Bharathiar University. The Institute of Management has a spacious, exclusive, state-of-the-

art and fully air conditioned block sprawling over 56,580 sq. ft. and it has been commissioned at a scenic, verdant locale in a digital Wi-Fi environment.

A Multipurpose Auditorium has been constructed in the year 2018 to facilitate ease in conduction of various departmental and Inter-Collegiate Programs. A new building (25 rooms) is also under the process of construction in order to facilitate additional classroom needs.



**COIMBATORE WELFARE ASSOCIATION
(1964 - 2018) PRESIDENTS**

NAME OF THE PRESIDENT	PERIOD
Shri Kanaklal Abhaichand	1964-1970
Shri Motilal D. Jain	1970-1982
Shri S. Phoolchand	1982-1986
Shri R. G. Bhuradia	1986-1992
Shri Champalal G. Bafna	1992-1998
Shri Shreegopal Maheshwary	1998-2002
Shri B. Mahaveer Jain	2002-2004
Shri B. Balchand	2004-2006
Shri Mangilal Jain	2006-2008
Shri B. Balchand	2008-2010
Shri Rameshkumar Tibrewal	2010-2011
Shri Ashwin K. Shah	2011-2014
Dr. Ashok G. Bafna	2014 onwards

**COIMBATORE WELFARE ASSOCIATION
SECRETARIES**

NAME OF THE SECRETARY	PERIOD
Shri R.G. Bhuradia	1964-1986
Shri G. Mohanchand	1986-2002
Shri Kewal C. Bafna (CWA & SNV)	2002-2004
Shri M. M. Bhuradia (SNMV)	2002-2010
Shri S. Inderchand (CWA & SNV)	2004-2006
Dr. Ashok G. Bafna (CWA & SNV)	2006-2008
Shri S. Inderchand (CWA & SNV)	2008-2010
Shri Rameshchand Sutaliya (CWA &SNMV)	2010-2011
Dr. Ashok G. Bafna (SNV)	2010-2011
Dr. Ashok G. Bafna (CWA & SNV)	2011-2014
Shri Ashok Lunia (SNMV)	2011-2014
Shri C. Amrithalal Jain (CWA & SNV)	2014 onwards
Shri Ashok Kumar Bhandari (SNMV)	2014 -2016
Shri Bharathkumar Jaghamani (SNMV)	2016 onwards

**COIMBATORE WELFARE ASSOCIATION
GC MEMBERS 2016 -2018**

S.No.	NAME OF THE MEMBER	DESIGNATION
1	Dr. Ashok G. Bafna	President
2	Shri M. M. Bhuradia	Vice President
3	Shri C. Amrithalal Jain	Secretary - CWA & SNV
4	Shri Bharathkumar Jaghamani	Secretary - SNMV
5	Shri S. R. Kankani	Joint Secretary – SNV
6	Shri Mahaveer Bothra	Joint Secretary – SNMV
7	Shri Kamlesh C. Bafna	Treasurer
8	Shri Maganraj Bafna	Joint Treasurer
9	Shri Ashwin K. Shah	Immediate Past President
10	Shri Kanaklal Abhaichand	Past President
11	Shri Champalal G. Bafna	Past President
12	Shri Shreegopal Maheswary	Past President
13	Shri B. Mahaveer Jain	Past President
14	Shri Mangilal Jain	Past President
15	Shri B. Balchand	Past President
16	Shri Rameshkumar Tibrewal	Past President

S.No.	NAME OF THE MEMBER	DESIGNATION
17	Shri Ashok Lunia	G.C. Member
18	Shri Gauthamchand Srisimal	G.C.Member
19	Shri Ramesh C. Bafna	G.C. Member
20	Shri Ramesh Sutaliya	G.C. Member
21	Shri Sidhraj Bafna	G.C. Member
22	Shri Ratanchand Bothra	G.C. Member
23	Shri Goutamchand Bafna	G.C. Member
24	Shri M. Kailash Jain	G.C. Member
25	Shri Mahipal Mehta	G.C. Member
26	Shri Ashok Kumar Acharya	G.C. Member
27	Shri Gopal Bhuradia	G.C. Member
28	Shri Sampat G. Paarikh	G.C. Member

DISTINGUISHED VISITORS TO THE CAMPUS

Experts and Dignitaries from various Universities, Institutions & Industries visited our campus.

HONOURABLE MINISTERS

1. Shri P .Chidambaram, Former Union Finance Minister.
2. Shri M.V. Rajasekharan, Former Minister of State for Planning, Government of India, New Delhi.
3. Shri K. Venkatapathy, Former Union Minister for State, Law and Justice.

VICE-CHANCELLORS

1. Dr. S.Sivasubramanian, Former Vice-Chancellor, Bharathiar University, Coimbatore.
2. Dr. G.Thiruvassagam, Former Vice-Chancellor, Bharathiar University, Coimbatore.
3. Dr. Dhashavce, Former Vice-Chancellor, Ethiopia.
4. Prof. C. Ramasamy, Former Vice-Chancellor, TNAU, Coimbatore.
5. Dr. R. Radhakrishnan, Former Vice-Chancellor, Anna University, Coimbatore.
6. Dr. C. Swaminathan, Former Vice-Chancellor, Bharathiar University, Coimbatore.
7. Dr. K. Karunakaran, Former Vice-Chancellor, Anna University of Technology, Coimbatore.
8. Dr. Sheela Ramachandran, Former Vice-Chancellor, Avinashilingam University, Coimbatore.
9. Dr. G. James Pitchai, Former Vice-Chancellor, Bharathiar University.
10. Dr. K Kulandaivel, Former Chancellor, Avinashilingam Deemed University.
11. Prof. Dr. M. J. Xavier, Pro Vice-Chancellor, Karunya University, Coimbatore.
12. Dr. B. Ilango, Former Vice-Chancellor, Bharathiar University.

I.A.S. and I.F.S. OFFICER

1. Dr. Niraj Mittal, I.A.S., Former District Collector, Coimbatore.
2. Shri Ashutosh Samant Singhar, I.F.S, Former General Manager, Tamil Nadu Tea Corporation, Coonoor.
3. Shri R. Venkateswaran, I.A.S., Former Secretary, Government of Rajasthan.
4. Shri Vikram Kapur, I.A.S., Former Managing Director, Tamil Nadu Urban Infrastructure Financial Services, Chennai.
5. Shri Rajiv Nayan Choubey, I.A.S., Former Principal Resident Commissioner, Tamil Nadu House, Government of Tamil Nadu.
6. Shri P. Umanath, I.A.S., Former District Collector, Coimbatore.
7. Shri Naresh Gupta, I.A.S., Former Election Commissioner, Tamil Nadu.

I.P.S. OFFICERS

1. Shri T.S. Anbu, I.P.S., Former Deputy Commissioner of Police, Law and Order, Coimbatore.
2. Smt. Sonal V. Misra, I.P.S., Former Deputy Commissioner of Police, Tamil Nadu Special Police, Coimbatore.
3. Shri Shanmugavel, I.P.S., Former Deputy Commissioner of Police, Law and Order, Coimbatore.
4. Shri A. Subramanian, I.P.S., Former Inspector General of Police, Coimbatore.
5. Shri Manjunath, I.P.S., Former D.I.G., Police, Coimbatore Region.
6. Dr. K.R. Shyam Sundar, I.P.S., Former Addl. Director General of Police.
7. Dr. C. Sylendra Babu, I.P.S., Former Commissioner of Police, Coimbatore.
8. Shri Amaresh Pujari, I.P.S., Former Commissioner of Police, Coimbatore.
9. Dr. Kiran Bedi, I.P.S., Social Activist.

I.R.S OFFICERS

1. Shri Rajani Kanth Gupta, I.R.S., Former Commissioner of Income Tax, Coimbatore.
2. Shri C. Rajendran, I.R.S., Former Commissioner, Central Excise and Customs, Coimbatore.
3. Shri G. Manivachagam, I.R.S., Former ADG (A), Customs, Ex & S. Tax, Bangalore.
4. Shri D.B. Manivel Raju, I.R.S., Former Commissioner of Income Tax, Coimbatore.

JUDICIAL OFFICIALS

1. Shri S.F. Akbar, Former Principal District Judge, Coimbatore.
2. Shri R. Dhandapani, Former Chief Judicial Magistrate, Coimbatore.
3. Smt. S. Vimala, Former Director, Judicial Academy, Chennai.
4. Shri S.J. Mukho Padhaya, Former Justice, High Court, Madras.
5. Shri V. John Mino, Secretary / Senior Civil Judge, District Legal Services Authority, Coimbatore.
6. Tmt. Kavitha Rajagopal, Advocate, District Legal Services Authority.

DIGNITARIES FROM U.G.C. AND NAAC

1. Dr. Ponmudiraj, Former Assistant Director, NAAC.
2. Dr. Chandershekhhar Meena, Former Joint Secretary, U.G.C, New Delhi.
3. Dr. Jagannath Patil, Former Advisor, NAAC.
4. Prof. Jayrama Reddy, Former Chairman, NAAC Peer Team (Oct-2012).
5. Prof. H. Devraj, Vice Chairman, U.G.C, New Delhi.
6. Dr. N. Ponpandian, Director-IQAC and Head, Department of Nanoscience and Technology, Bharathiar University, Coimbatore.

OTHER DIGNITARIES

1. Mr. A. Sakthivel, Former President, Indian Chamber of Commerce and Industry, Coimbatore.

2. Dr. Tesfaye Teshome, Former Director, HERQA, MOE, Addis, Ethiopia.
3. Dr. Manoj Patariya, Former Director, National Council for Science and Technology Communication, New Delhi.
4. Dr. E. Balagurusamy, Former Member, Union Public Service Commission.
5. Mrs. Megha Vrajesh Desai, Faculty, Department of Criminology & Mass Communication Griffith University, Australia.
6. Dr. Francois Malherbe Associated Dean (International) School of Life Sciences, Swinburne University, Melbourne, Australia.
7. Shri Ramani Sankar, Chief Architect, Sankar Associates, Coimbatore.
8. Dr. M. R. Srinivasan, Former Member – Planning Commission, Govt. of India, Former Chairman-Atomic Energy Commission & Secretary, Department of Atomic Energy.
9. Padma Shri Dr. Malathy K Holla, Para athlete and Motivational speaker.
10. Padma Shri Syed Kirmani, International Cricketer.
11. Shri Palam Kalyanasundaram, Social Activist, Man of the Millennium.
12. Dr. A. Sethuramasubbiah, Retd. Professor and Head, Department of Social Work, Bharathiar University.
13. Dr.G Sudhakar, Former Director, Academic Staff College, Bharathiar University.
14. Dr. P Selvarathi, Dean, College Development Council, Bharathiar University.
15. Dr. Lakshmana Perumalsamy, Former Registrar, Karpagam University.
16. Mr. Austin Brown, Regional Director, Anglia Ruskin University, U.K
17. Mr. Venkatraman, Chairman, Institute of Company Secretaries.
18. Mr. R. Mani Mohan, Superintendent, Central Excise Department.
19. Dr. Eric Miller, Founder and Director, World Storytelling Institute, Chennai.
20. Dr. S. Sundaresan, Head, Department of Folklore and Controller of Examinations, Tamil University, Tanjore.

21. Dr. K. Singaravadivel, Former Director, IICPT, Tanjore.
22. Shri D. Nandhakumar, President, Indian Chamber of Commerce and Industry, Coimbatore.
23. Mr. K Kalidasan, President, OSAI Environmental Organization.
24. Thyagi G. Muthusamy, Secretary, Freedom Fighters' Association.
25. Mr. J. Ranjith Kumar Jayaseelan, Para-athlete and Arjuna Award Winner.
26. Mr. Amuthavanan, Entertainer and Mimicry Artist.
27. Mr. Yoganathan, Social Activist.
28. Tamil Neri Semmal Chinthanai Kavinghar Dr. Kavidasan, Director, Roots Industries India Ltd.
29. Dr. K. Alagusundaram, Deputy Director General (Agricultural Engineering) in Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers' Welfare, New Delhi.
30. Dr. K. Doraiswamy, AGM, Canara Bank, Zonal Inspectorate, Chennai.
31. Dr. K. Govindaraju, Associate Professor, Department of Economics, Bharathiar University, Coimbatore.
32. Mr. A. Avudaiappan, Senior System Engineer, Infosys Ltd, Trivandrum, Kerala.
33. Air Vice Marshal (Retd.) Rtn ,Dr. N. Vijayakumar, AVSM, VSM.
34. Mrs.Magdalene Jeyarathnam, Founder/Director, East West Centre for Counseling, Chennai.
35. Shri S. Kumaravel, Head i/c, Department of Food Quality and Testing, Indian Institute of Crop Processing Technology, MOFPI, Govt. of India, Thanjavur.
36. Dr. Premkumar Albert, Visiting Guest Scientist, Stockholm University, Sweden.
37. Dr. P. Kanagasabapathy, Former Director, Tamil Nadu Institute of Urban Studies.
38. Padmashri Arunachalam Muruganatham, CEO, Jayashree Industries.

39. Dr. Manjula Jayaraman, Director, Research and Collaboration, G.V.G. Visalakshi College for Women, Udumalpet.
40. Dr. Jayanthasri Balakrishnan, Associate Professor, (Retd.), P.S.G. CAS, Coimbatore,
41. Mr. Naresh Gupta, Election Commissioner.
42. Dr. R. Raghavendra Rao, Indian National Science Academy (INSA), Honorary Scientist, Bangalore.
43. Mr. P. Rajendran, President, Tamil Writers' Association, Malaysia
44. Dr. Mu. Ramasamy, Professor of Drama and Theatre Artist.
45. Dr. Srinivasa Giri, CEO & Director, Hydro Prokav Pumps & Exports Limited.
46. Mr. T. Stalin Gunasekeran, President, Makkal Sinthanai Peravai.
47. Dr. S. Selvam, National Professor of Eminence, Indian Institute of Technology, New Delhi.
48. Shri. Sandip Ghose, Director of National Institute of Securities Markets (NISM), Navi Mumbai.
49. Mr. N. Sukumaran, Dean, National Institute of Securities Markets (NISM), Navi Mumbai.
50. Mrs. Johanna Martha Amy Durairaj, Executive Board Member of "Life for All", Coimbatore.
51. Dr. T.V. Venkateswaran, Scientist, Vigyan Prasar, DST, New Delhi.

SNMV College of Arts and Science,
Malumachampatti.
Faculty Name List 2018 - 2019

S.No	Dept	Name of the faculty	Designation	Qualification	
1		Dr. A. Ponnusamy	Principal	MSW, M.Phil., MBA,Ph.D	
2	LANGUAGES	Dr. P. Manjula Suresh	Dean- Languages/ HOD English/ Assoc. Prof.	M.A., B.Ed., M.Phil., Ph.D	
3	ENGLISH	Mr. B. Sudhakaran	Assoc. Prof.	M.A., M.Phil., SET	
4		Ms. D. Nisha Sujatha	Asst. Prof.	M.A., M.Phil., [Ph.D.]	
5		Ms. Rakhi L. Lalwani	Asst. Prof.	M. A. SET, [Ph.D.]	
6		Mr. V. Prince Manicka Raj	Asst. Prof.	M.A., M.Phil.	
7		Mr. M.Hari Narayanan	Asst. Prof.	M.A., B.Ed.,[Ph.D.]	
8		Ms. S. Yamini Priya	Asst. Prof.	M.A.	
9		Ms. Yagel A.J.	Asst. Prof.	M.A., PGDCA	
10		Ms. S. Swathi	Asst. Prof.	M.A	
11		Mr. S. Aravind	Asst. Prof.	M.A.,B,Ed	
12		Mr. M. Aravind	Asst. Prof.	M.A.	
13		Mr. M. Anburaj	Asst. Prof.	M.A.	
14		Mr. Prabhakaran S.P.	Asst. Prof.	M.A.	
15		Ms. Soundarya B.	Asst. Prof.	M.A.	
16		Ms. Sheeba P.	Asst. Prof.	M.A.	
17		Mr. Anish Kumar S.C.	Asst. Prof.	M.A., M.Phil.,	
18		TAMIL	Dr. K. Dhanalakshmi	Asst. Prof.	M.A.,Ph.D., NET
19			Dr. C.V. Venkatalakshmi	Assoc. Prof.	M.A., M. Phil., Ph.D, NET
20	Mr.G. Ranganathan		Asst. Prof.	M.A., M.Phil., SET, NET	
21	Dr. M. Mahalakshmi		Asst. Prof.	M.A., M.Phil.,Ph.D.	
22	Ms.G.Menaka		Asst. Prof.	M.A.,M.Phil.	

23		Mr.M.Kumaresan	Asst. Prof.	M.A.,M.Phil.
24		Ms.B.Umahadeshwari	Asst. Prof.	M.A., M.Phil.,
25		Mr. C. Jayaprakash	Asst. Prof.	M.A., M.Phil., B.Ed.
26		Dr. Shyamladevi B.	Asst. Prof.	M.A.,M.Phil.,Ph.D.
27		Mr. Sivaprakash	Asst. Prof.	M.A.
28	HINDI	Dr. G. Renuka	Assoc. Prof.	M.A., M.Phil., Ph.D., NET
29		Mrs. P.Jayasree	Asst. Prof.	M.A., M.Phil.
30	FRENCH	Mrs.V.Ambika	French Tutor (part time)	M.A. (French), M.A. (German)
31	COMMERCE	Dr. A. Mohanasundaram	DEAN /Assoc. Prof.	M.Com., M.Phil.,Ph.D., PGDCA
32	B.Com.	Dr. V. Rajalakshmi	HOD	M.Com, B.Ed, M.Phil, MBA, PGDCA.Ph.D, SET
33		Mr. B. ArunKumar	Asst. Prof.	M.Com., M.Phil.
34		Dr. A. Thiruvenkateswari	Asst. Prof.	M.A., M.Phil., Ph.D.
35		Mr. A. Gurunathan	Asst. Prof.	M.Com., M.Phil., NET
36		Ms. M. Vandhana	Asst. Prof.	M.Com.,M.Phil.
37		Dr.J. John Manoharan	Asst. Prof.	MBA,Ph.D.
38		Mr. M. Thomas Jeyanth	Asst. Prof.	MBA,M.Com.
39		Ms. G. Indhumathi	Asst. Prof.	MIB.,MBA,M.Phil.
40		Mrs. D. Pathma Priya	Asst. Prof.	M.Com., M.Phil.
41		Ms. A. Nandhini	Asst. Prof.	M.Com. CA.,M.Phil.
42		Ms. Aswini M.	Asst. Prof.	M.Com., M.Phil.
43	B.Com. C.A.	Ms. Y. Prasanna	HOD	MBA, PGDCA
44		Mr. S. Yogananth	Asst. Prof.	MBA, M.Phil.
45		Mr. R. Venkatesh	Asst. Prof.	M.Com CA., MBA
46		Ms. P. Chinna Sahaya Rani	Asst. Prof.	M.Com., M.Phil.
47		Ms. S. Sowmya	Asst. Prof.	MBA
48		Ms. S. Susheela	Asst. Prof.	M.Com., M.Phil.
49		Mr. P J Balakumaran	Asst. Prof.	M.Sc., M.Phil.

50		Ms. K.Janci Jenitha	Asst. Prof.	M.Com.
51		Dr. T.Santhiya Rani	Assoc. Prof.	M.Com.,M.Phil., M.C.A., M.Phil., SET., B.Ed.,
52		Ms. Dharani K.	Asst. Prof.	M.Sc., M.Phil.
53		Ms S Umamaheswari	Asst. Prof.	M.Com CA., M.Phil.
54		Ms. Jayapradha	Asst. Prof.	M.Com.,M.Phil., PGDCA
55	B.B.A.	Dr. S.V. Manivannan	HOD/ Assoc. Prof.	M.A(Soc.), M.A(Public Admin.), MA (Psy.), MBA (HRM), MBA(Mktg.), Ph.D., PGDPM, PGDMM, DCA
56		Mr. K. Prabhakaran	Asst. Prof.	MBA
57		Mr. A. Senthil Raghavan	Asst. Prof.	MBA, M.Phil., SLET
58		Ms. C. R. Gayathri	Asst. Prof.	M.Com.
59	B.Com.	Mr.N. Pragash	HOD/ Assoc. Prof.	M.Com., M.Phil.
60	I.T. &	Mrs. V. Sudha	Asst. Prof.	MBA., M.Phil.
61	E-Comm erce	Ms. Kiruthika T.	Part-time faculty	M.C.A., (M.Phil.)
62		Ms. S. Jothimani	Asst. Prof.	M.Com., MBA, (M.Phil.)
63		Ms. Logeswari P.	Asst. Prof.	Ph.D. (Thesis Submitted)
64		Ms. R. Kalaivani	Part-time faculty	M.Com C.A., M.Phil., MBA(HR)
65	B.Com. P.A.	Dr. J. Vijayavel	HOD /Assoc. Prof.	M.Com., M.Phil., NET, MBA,Ph.D.
66		Mr. C. Suresh	Asst. Prof.	B.Com., M.Com. IB
67		Ms. P. Maheswari	Asst. Prof.	M.Com CA., M.Phil., PGDCA
68		Ms. P. Shanthy	Asst. Prof.	M.Com., MIB
69		Ms. V.R.Prasita	Asst. Prof.	M.Com.
70		Ms. P. Ananthi	Asst. Prof.	M.Com.,M.Phil.

71		Dr. T. Kannan	Asst. Prof.	M.Com., MBA, Ph.D.	
72		Ms. Tamilselvi R.	Asst. Prof.	M.Com. C.A., M.Phil., Ph.D. (Thesis submitted)	
73	B.Com. C.S.	Mrs. R. Ananthi	HOD	M.Com., M.Phil., MBA,NET	
74	B.Com. B. & I.	Mrs. M.Kavitharani	Asst. Prof.	M.Com., M.Phil., PGDCA	
75		Mr.P.Balamurugan	Asst. Prof.	M.Com(CA)	
76		Mrs. R. Devika	Asst. Prof.	MBA, M.Phil.	
77		Ms. M. Manjuladevi	Asst. Prof.	M.Com., M.Phil., PGDCA	
78		Mr. Praveen U.	Asst. Prof.	M.Com. (FCA), M.Phil.	
79		Ms. Sivagami G.	Asst. Prof.	M.Com., PGDIB., (M.Phil.)	
80		Ms. Renuka Devi D.	Asst. Prof.	M.Com., M.Phil., (Ph.D.)	
81		SOCIAL WORK	Dr.M. Premalatha	HOD/Assoc. Prof.	MSW, MBA., Ph.D.
82	Mrs. R. Anu Prashanthi		Asst. Prof.	MSW, M.Phil.	
83	C.S.	Mrs. K. Tamilselvi	HOD/Assoc. Prof.	MCA.,M.Phil.	
84		Mr. K. Vijay Anand	Assoc. Prof.	MCA., M.Phil.	
85		Mrs. K. Shrisarika	Asst. Prof.	M.Sc., M.Phil.	
86		Mr.N. Senthil Kumar	Asst. Prof.	M.C.A.	
87		Ms.G. Banupriya	Asst. Prof.	M.Sc., M.Phil.	
88		Ms. A. Manjula	Asst. Prof.	M.C.A., M.Phil.	
89		Ms. P. S. Vijayalakshmi	Asst. Prof.	M.C.A., M.Phil.	
90		Ms. K. Radha Gowri	Asst. Prof.	M.C.A., M.Phil.	
91		B.C.A.	Mr. M. Chandrakumar	HOD / Assoc. Prof.	MCA.,M.Phil., PGDCA, PGDMM
92			Mr. G. Vadivel	Asst. Prof.	M.Sc., M.Phil
93	Mr. A.P. Thangamuthu		Asst. Prof.	M.C.A.,M.Phil.	

94		Ms. A. Priyadharshini	Asst. Prof.	M.Sc.,M.Phil.
95	C.T.	Mrs. B. Chithra	HOD	M.C.A., M.Phil.
96		Dr. S. Santhana Megala	Asst. Prof.	M.C.A., M.Phil., Ph.D.
97		Mr. P. Karthi	Asst. Prof.	B.Sc., M.C.A., M.Phil
98		Mr. G. Viswanathan	Assoc. Prof.	M.Sc.(CT), M.Phil (CS)
99	I.T.	Mr. B. M. Rajesh	HOD	M.Sc., MBA,DIM., PGDIM., PGDCA
100		Mr. T. S. Vinod Kumar	Asst. Prof.	MA.,M.Sc. (IT)
101		Mr. R. Nandha Kumar	Asst. Prof.	B.Sc., B.B.A., M.Sc., M.Phil.
102		Dr. M Jayakumar	Asst. Prof.	MCA., M.Phil., Ph.D.
103		Mr.M. Aarish	Asst. Prof.	M.Sc.
104		Ms. N.Dhanapriya	Asst. Prof.	M.Sc., M.Phil.
105		Ms. S. Nagashankari	Asst. Prof.	M.Sc. (Software Systems)
106		BIO SCIENCE B.T. M.B.	Dr.R.Bhakyaraj	HOD
107	Mr. T. Purushothaman		Asst. Prof.	M.Sc., M.Phil.
108	Dr. P. Ruban		Asst. Prof.	M.Sc., Ph.D.
109	Dr. Ramya.R		Asst. Prof.	B.Sc (MB), M.Sc (Biotech), Ph.D.
110	Dr. D. Arunkumar		Asst. Prof.	M.Sc., M.Phil., Ph.D.
111	Dr.K. Ramalashmi		Asst. Prof.	M.Sc., Ph.D., NET
112	Dr. A. G. Rajalakshmi		Asst. Prof.	M.Sc., Ph.D.
113	Mrs. M.B. Kavitha		Asst. Prof.	M.Sc.
114	Mrs. P Radha		Asst. Prof.	M.Sc., M.Phil.
115	Ms. M Malathi		Asst. Prof.	M.Sc.
116	Dr.Rajalakshmi Manickam	Asst. Prof.	M.Sc., Ph.D.	
117	Ms.M.Sharmila	Asst. Prof.	M.Sc (Microbiology).	
118	PHYSICS	Mr.K.Leninbarathi	Asst. Prof.	M.Sc., M.Phil.
119		Mrs. P.Sumathi	Asst. Prof.	M.Sc.

120		Ms. G.Ponvasumathi	Asst. Prof.	M.Sc.	
121	CHEMISTRY	Mrs.V. Sudha	Asst. Prof.	M.Sc., M.Phil.	
122		Ms. Annapoorani S.	Asst. Prof.	M.Sc., M.Phil.	
123		Dr. Indhumathi P.	Asst. Prof.	M.Sc., Ph.D.	
124		Ms. S. Manimeghalai	Asst. Prof.	M.Sc., M.Phil.	
125	MATHEMATICS C.A.	Mrs. S. Kavunthi	HOD / Assoc. Prof.	M.Sc., M.Phil., B.Ed., PGDCA	
126		Mrs. M. Suganya	Asst. Prof.	M.Sc., M.Phil.	
127		Ms. M. Abinaya	Asst. Prof.	M.Sc., B.Ed.	
128		Dr. K.Indira	Asst. Prof.	M.Sc., M.Phil.,Ph.D.	
129		Mrs.K.Priyadharsini	Asst. Prof.	M.Sc., M.Phil.	
130		Ms.T.Muthu Priya	Asst. Prof.	M.Sc., M.Phil.	
131		Ms.M.Dhanapackiam	Asst. Prof.	M.Sc., M.Phil.	
132		Mr.D.Deenathayalan	Asst. Prof.	M.Sc.	
133		Mrs. K.B.Devaki	Asst. Prof.	M.Sc., M.Phil.	
134		Mr. S.S. Saravana Kumar	Asst. Prof.	M.C.A.,M.Phil.	
135		Ms. Vasuki T.	Asst. Prof.	M.Sc., (M.Phil.)	
136		MBA	Dr. S. Balusamy	Director/Assoc Prof.	M.Com., MBA, M.Phil, Ph.D PGDCA., NET
137			Mr. P. Saravanapandi	Assoc. Prof.	M.Com., MBA, M.Phil.
138	Mr. M. Nagarajan		Asst. Prof.	B.Sc., MBA	
139	Mrs.S.Rajeshwari		Asst. Prof.	MBA	
140	Ms. B. Angeline Margaret		Asst. Prof.	B.E., MBA	
141	PHYSICAL EDUCATION Mr. P. Vigneshwaran		Physical Director	M.Ped., M.Phil.	
142	LIBRARY	Ms. Sophia Merline	Librarian	MLIS, M.Phil.	
143		Dr. K. Uma Maheswari	Librarian	B.Sc., BLIS., MLIS., Ph.D.	

List of the Non-Teaching Staff

SI.	NAME	Department	Designation
1	Mr. I. Santhosh	Admin.	Administrative Officer
2	Mrs. Miriam Ranjini John	Admin.	Executive Officer
3	Mr. V. Renganathan	Admin.Office	Head-Office Assistant
4	Mr. V. Chellam	Maintenance	Estate Manager
5	Mrs. V. Lakshmi	Admin.	Office Asst. / Cashier
6	Mrs. K. Bhuvaneswari	Admin.Office	Clerk cum Typist
7	Mr. P. Marudachalamurthy	Admin. Office	Office Asst.
8	Mr. R. Manoj Kumar	Admin. Office	Programmer
9	Ms. S. Sheeba	Admin. Office	Office Assistant
10	Mrs. S. Yogita	Admin. Office	Office Assistant
11	Mr. B. Saravanakumar	Admin. Office	Office Assistant
12	Mr. T. Selvaraj	Admin.Office	Attender
13	Mr. M. Dinesh	Placement	Placement coordinator
14	Mr. A. Murugasamy	Computer Lab	Comp. Lab in-charge
15	Mr. G. Karthik	Computer Lab	Lab Technician
16	Mr. D. Arunkumar	Computer Lab	Lab Technician
17	Mr. S. Ganesh	Computer Lab	Lab Technician
18	Mr. K. Jayaprakash	Computer Lab	Asst. Professor cum Lab I/c
19	Mr. R. Vignesh	Computer Lab	Lab Technician
20	Mr. K. Thirumalaisamy	Biotech Lab	Lab Assistant
21	Ms. M. Kiruthika	Physics Lab	Lab Technician
22	Ms. Sathiya Priya M.	Library	Library Assistant cum Office Assistant
23	Mrs. A. Caroline	Hostel	Warden
24	Mr. S. Kandasamy	Hostel	Warden

25	Mr. D. Angamuthu	Transport	Driver
26	Mr. A. Krishnan	Maintenance	Tractor Driver
27	Mr. P. Sajeev	Maintenance	Store Incharge
28	Ms. R. Jesintha	Maintenance	Asst. Storekeeper
29	Mr. A. Anandaraj	Maintenance	Electrician
30	Mr. G. Shanmugasundaram	Maintenance	Electrician
31	Mr. K. Sivakumar	Maintenance	Electrician
32	Mr. S. Kalimuthu	Maintenance	Electrician
33	Mr. K. Manikandan	Maintenance	Plumber Cum Electrician
34	Mr. K. Nataraj	Maintenance	Carpenter
35	Mr. G. Sundarraj	Maintenance	Gardener
36	Mr. C. Aruchamy	Maintenance	Gardener
37	Mr. S. Arumugam	Maintenance	Gardener
38	Mr. K. Muthusamy	Maintenance	Gardener
39	Mr. M. Devaraj	Maintenance	Gardener
40	Mr. G. Madasamy	Maintenance	Gardener
41	Mrs. A. Poongothai	Maintenance	Ayah
42	Mrs. K. Valliammal	Maintenance	Ayah
43	Mrs. M. Shenbagam	Maintenance	Ayah
44	Mrs. V. Saraswathi	Maintenance	Ayah
45	Mrs. K. Velumani	Maintenance	Ayah
46	Mrs. M. Velumani	Maintenance	Ayah
47	Mrs. M. Kaleeswari	Maintenance	Ayah
48	Mrs. T. Kanagavalli	Maintenance	Ayah
49	Mrs. M. Lakshmi	Maintenance	Ayah
50	Mrs. N. Neelavathi	Maintenance	Ayah
51	Mrs. M. Kavitha	Maintenance	Ayah
52	Mrs. J. Kanagavalli	Maintenance	Ayah

53	Mrs. B. Subha	Maintenance	Ayah
54	Mrs. G. Kaliammal	Maintenance	Scavenger
55	Mrs. A. Deivanai	Maintenance	Scavenger
56	Mrs. M. Amutha	Maintenance	Scavenger
57	Mr. K. Kandhasamy	Maintenance	Scavenger
58	Mr. V. Murugan	Maintenance	Scavenger
59	Mr. Shivaraj Bhandari	Maintenance	Gurkha

COIMBATORE WELFARE ASSOCIATION

SI. No	NAME	Designation
1	Mrs. R. Shantha	Chief Cashier
2	Mrs. R. Shanthi	Computer Operator
3	Mr. S. Murugapooopathy	Accountant
4	Mr. R. Gopurathinagiri	Junior Accountant
5	Mr. K. Sakthivel	Maintenance Supervisor
6	Ms. G. Karthika	Junior Assistant
7	Mr. A. Radhakrishnan	Office Assistant
8	Mr. M. Dinesh Kumar	Office Assistant
9	Mr. D. Mahendran	Office Assistant
10	Mr. C. M. Sri Hari Venkatesh	Office Assistant

PROGRAMMES OFFERED
SNMV COLLEGE OF ARTS & SCIENCE

SNMV offers 18 Under Graduate, 8 Post Graduate Courses,
14 Career Oriented Programmes and 8 Research Programmes:

Sl.No.	U.G. Degree Programmes	Year of Affiliation
1	B.Com. B.Com. Addl.	1989 2003
2	B.Com (C.A.) B.Com (C.A.) Addl.	2000 2008
3	B.Com. (I.T.)	2009
4	B.Sc. (C.S.) B.Sc. (C.S.) Addl.	1989 2007
5	B.Sc. (M.B.)	1993
6	B.C.A.	2001
7	B.B.A.	1989
8	B.Sc. (I.T.)	2007
9	B.Sc. (B.T.)	2008
10	B.A. ENGLISH LITERATURE	2012
11	B.Sc. MATHS (C.A.)	2012
12	B.Com. (P.A.) B.Com. (P.A.) Addl.	2013 2016
13	B.Sc. (C.T.)	2013
14	B.Com. (C.S.)	2015
15	B.Sc. PHYSICS	2015
16	B.Com. (B&I)	2016
17	B.Sc. CHEMISTRY*	2016
18	B.Com. (E-COMMERCE)	2017

Sl.No.	P.G. Degree Programmes	Year of Affiliation
1	M.Com. (C.A.)	2012
2	M.Com.*	2016
3	M.Sc. (I.T.)	2007
4	M.Sc. (B.T.)	2002
5	M.S.W.	2004
6	M.A. ENGLISH	2015
7	M.Sc. (M.B.)	2016

* NOTE: The nomenclature for B.Sc. Biochemistry has been changed to B.Sc. Chemistry in the year 2016.
The nomenclature for M.I.B. has been changed to M.Com. in the year 2017.

SNMV INSTITUTE OF MANAGEMENT

SI.No.	Course Name	Year of Affiliation
1	M.B.A.	1994
2	M.B.A. Additional	2012

RESEARCH PROGRAMMES

S.No.	Research Degree Programmes	Year of Affiliation
1	M.Phil. (B.T.) – F.T.	2004
	M.Phil. (B.T.) – P.T.	
2	M.Phil. (C.S.) – F.T.	2010
	M.Phil. (C.S.) – P.T.	
3	M.Phil. Commerce – F.T.	2010
	M.Phil. Commerce – P.T.	
4	M.Phil. Social Work - F.T.	2016
	M.Phil. Social Work– P.T.	
5	Ph.D. (B.T.) – F.T.	2007
	Ph.D. (B.T.) – P.T.	
6	Ph.D. Commerce – F.T.	2012
	Ph.D. Commerce – P.T.	
7	Ph.D. Social Work - F.T	2016
	Ph.D. Social Work - P.T	
8	M. Phil. (M.B). – F.T.	2018
	M. Phil. (M.B). – P.T.	

CAREER ORIENTED PROGRAMMES

1. Advertising Management
2. Bio Informatics
3. Call Centre Management
4. Economics for Rural Development
5. Export and Import Management
6. Insurance Management
7. International Business
8. Medical Transcription
9. Mushroom Cultivation
10. Nano Medicine
11. Net Banking
12. Office Automation and Accounting Software
13. Refrigeration Services
14. Tourism Management

SKILL DEVELOPMENT PROGRAMMES

Coaching for :

- ⇒ Chartered Accounting
- ⇒ Company Secretaryship
- ⇒ Cost and Management Accounting
- ⇒ Communicative English
- ⇒ Aptitude
- ⇒ Placement

FACILITIES FOR STUDENTS

LIBRARY

The college library is a store house of rich learning resources for the students with 24,810 books, 64 periodicals (53 National Journals, 11 International Journals and 13 Magazines), 1740 CDs, 87 Video Cassettes and 2 on-line databases (Delnet and Infilbnet). To keep the students abreast of the world affairs, the library has 12 newspapers subscribed in English, Tamil, Hindi and Malayalam. The facilities in the Digital Library include photocopying machine and computers with internet facility. Bar-coding system has been implemented from the academic year, 2008-2009.

LIBRARY RULES

- ⇒ The students and staff of the College are members of the College Library.
- ⇒ The Library is kept open from 8 a.m. to 5 p.m. on all the working days.
- ⇒ Before entering the Library, students shall deposit their personal belongings at the personal property desk. Students shall enter their roll numbers and names in the gate register.
- ⇒ Students shall sign in the same before entering the library.
- ⇒ Students shall produce their identity cards at the time of issuing books.
- ⇒ Chatting and other noisy behaviour is strictly prohibited.
- ⇒ No book shall be taken out of the library without due entry being made in the issue register.
- ⇒ Reference books must be consulted within the library itself. No reference book shall be taken out of the library.
- ⇒ Irrespective of due dates, the books borrowed from the library must be returned without fail before issuing the hall ticket during the Even Semester.
- ⇒ Transfer certificates/ Conduct certificates will not be given to outgoing

student unless they have returned the books borrowed and cleared the dues, if any.

- ⇒ Students shall not lend library books issued to them.
- ⇒ Students shall not depute other persons to take books on his/her behalf.
- ⇒ Using Cellular phones and audio instruments with or without speaker or headphone is strictly prohibited in the library premises.
- ⇒ The books and other materials which are being taken out of the library have to be shown to the staff at the entrance counter.
- ⇒ The librarian may recall any book from any member at any time and the member shall return the same immediately.
- ⇒ Refreshment of any kind shall not be taken anywhere in the library premises.
- ⇒ Overdue charges will be applicable for books returned after the due date.
- ⇒ Users are not allowed to remove or change the placement of furniture or equipment in the library.
- ⇒ Stern action shall be taken against any user who steals or vandalizes library materials/equipment.
- ⇒ Disciplinary action shall be taken against users who misbehave or make noise in the library/reading rooms. The Library Management has the right to request such users to leave the place immediately.
- ⇒ Each student is entitled to take three books at a time.
- ⇒ Students can keep a book for 15 days from the date of issue. At the end of the period it shall be returned to the library.
- ⇒ If the students require the books for further reference, they may be reissued to the same person for a further period of 15 days and not more than one such renewal will be allowed. The book should be produced for every renewal to the librarian.
- ⇒ The student must check whether the book lent to him/her is in

proper condition and if not, the student must immediately bring the matter to the notice of the librarian. Otherwise the student is responsible for the replacement of the book.

- ⇒ Underlining and marking in the library books shall be strictly avoided.
- ⇒ If the student fails to return the book on the due date, he/she will be fined 1 rupee for each day of delay.
- ⇒ If the book is lost, the student shall replace the book; otherwise he/she has to pay triple of the actual price of the book.
- ⇒ The students are required to adopt the policy of surrendering books to clear dues.

READING ROOM

1. Daily Newspapers and other periodicals including a number of foreign and Indian journals and magazines in various subjects are available in the Reading Room.
2. All the members of staff and the students can make use of these Periodicals in the Reading Room only.
3. Periodicals will not be issued under any circumstances.

DIGITAL & E-LIBRARY

- ⇒ The college has the facility of DELNET and INFLIBNET online databases. Any staff member and student can access the databases through college login, username & password anywhere. Students can get the relevant login and password from the Librarians.
- ⇒ These databases enable access to 1665634 book records, 20,777 periodical records, 4,22,217 periodical articles, CDs, online Oxford English Dictionary and digital thesis and dissertations.
- ⇒ The facilities of DELNET and INFLIBNET enable the user to download e-journals from the free websites like,
 - i) Eastern Economic Journal: <http://www.palgrave-journals.com>

- ii) Economic Analysis and Policy: <http://www.eapjournal.com.au>
 - iii) Open Gate: <http://www.open-e.com>
 - iv) Social Science Research Network-www.ssrn.com
 - v) High Wire Stanford University <http://highwire.stanford.edu>
 - vi) Elsevier journals : <http://www.elsevier.com>
- ⇒ The institution has also registered with National Digital Library sponsored by the Ministry of Human Resource Development. Students can register online on the portal to access e-resources, thesis and dissertations.
- ⇒ Ten new systems have been set up in the libraries (4 in the UG Library and 6 in MBA Library) to facilitate E-learning and to provide ease of access to E-resources.

COMPUTER LABS

SNMV College of Arts & Science provides exceptional computer lab services and state-of-the-art computing resources in order to fulfill the academic needs of the student community. The Institution has seven computer labs with high-tech laptops, desktops and NComputing systems (Green Environment systems). 449 desktops and laptops are networked through a Local Area Network (LAN). The campus is also Wi-Fi enabled which allows the faculty and students to utilize the labs and department systems for concepts in the curriculum not only for courses related to the Computer Stream, but also for myriad other courses with computer based design and analysis. The computing facilities are continuously upgraded and modernized to keep up with the changing technology. The labs provide one-to-one access to students for a variety of peripherals.

Available Servers

- Novell Server
- Windows 2003

- Windows 2008
- Linux
- VM Ware Server
- Salient Features
- 20 Mbps Leased Line Internet Service
- Free internet service for students
- Hardware and Software support to students
- Secured Firewall Internet Services

LAB REGULATIONS

- ⇒ Details of the experiments will be issued at the advent of every lab cycle. The students must come prepared for their lab sessions with experiments in the given sequence.
- ⇒ The students must have completed the observation notebook without which they will not be permitted or entertained in the lab.
- ⇒ Every experiment should be completed, verified and evaluated in the particular lab session.
- ⇒ The students will be allowed to attend the next lab session only on submission of records for the previous experiments.
- ⇒ They must maintain 100% attendance for lab sessions. No repetition-class will be given for foregone sessions.
- ⇒ Internal assessment will be as per the rules of the University.
- ⇒ The students must strictly adhere to the lab dress code of the college.

LABORATORIES

The spacious state-of-the-art Science laboratories encourage learning in practice. The laboratories are well equipped with modern instruments for molecular and plant tissue culture work and provides need based training to faculty members and regular project training for post graduate and

undergraduate students. Industrial visits are a regular activity to enable students to enhance their knowledge.

LANGUAGE LAB

Proficiency in the global language English is of vital importance to reach great heights in today's competitive world. In order to enhance the communicative skills of students, the college provides a well-equipped English Language Lab. The lab is facilitated with 50 hi-tech laptops and headphones that support the acquisition of language skills, listening and speaking. The main objective is to make students good communicators and increase their employability. The lab sessions expose students to language exercises to sharpen their communicative skills. The lab sessions are integrated with the curriculum to encourage students to benefit from the language lab activities. The lab sessions are planned to accommodate 50 students at a time so that individual attention can be given.

HOSTELS

SNMV hostel facility was extended to the students in the year 1998. The Institution has separate homely hostels for boys and girls. The boys' hostels have 119 furnished rooms and the girls' hostels have 72 furnished rooms with all facilities for comfortable living. Vegetarian food is made available in the hostel. Facilities like indoor games and recreations like TV and reading room make hostel life enjoyable. In addition to the above, the institution has an emergency medical service supported by reputed hospitals available in the locality. The hostels are administered by the wardens and deputy wardens.

General Hostel Rules (Common for both Men and Women)

- The hostels are under the direct control of the Chief Warden who is vested with power to interpret and enforce the rules. He is assisted in the day-to-day management of the hostel by the Warden and the Deputy Wardens.
- The warden will be in-charge of the day-to-day administration and shall

allocate and guide the work of the deputy wardens and the staff. Approval of the Chief Warden is required for creating or changing the rules of the hostel.

- ⇒ Students who are guilty of using foul language and behaving rudely against the hostel staff will be punished extending to dismissal from the hostel and the college as well.
- ⇒ Inmates shall avoid activities and behaviour which cause noise or distract the other residents.
- ⇒ Possession, reading and circulation of obscene or other objectionable material are strictly prohibited. Offenders shall be expelled from the hostel.
- ⇒ Study hours (6.00 p.m. to 7.30 p.m.) must be strictly observed. The students must remain in their respective rooms during these hours.
- ⇒ Misconduct or breach of hostel rules will render the offender liable to punishment ranging from admonition and fine to suspension or dismissal from the hostel and from the college.
- ⇒ Inmates shall not issue orders to the hostel servants and shall not interfere in their day-to-day duties.
- ⇒ Inmates shall not enter the kitchen without the prior permission of the wardens.
- ⇒ The Chief Warden may refuse admission to the hostel to any student and expel any inmate from the hostel without assigning reasons.
- ⇒ Additional charges will be collected at the discretion of the Chief Warden for the use of the following in the hostel rooms:
 - i) Iron boxes
 - ii) Heaters and other electrical appliances
 - iii) Hair dryers
- ⇒ Unauthorized use of electrical appliances will lead to expulsion of the

students from the hostel. In case where identification of the student is not possible, all the students of that room will be held responsible.

- ⇒ If there is any loss or damage of electrical and other fittings provided commonly to all the students of a block, the cost will be recovered on a collective basis.
- ⇒ Rooms once allotted to the students will not be changed for one academic year.
- ⇒ Students should not tamper with any of the electrical and other permanent fittings in the room and any loss or damage shall be recovered from the occupants concerned.
- ⇒ Students must seek permission from the Principal to arrange any function or meeting in the hostel or on the college campus.
- ⇒ Accommodation in the hostel will not be given to students who are not regular boarders in the hostel.
- ⇒ No student should stay away from the hostel on any day without prior permission from the Principal and Resident Warden.
- ⇒ Ragging in whatsoever form is strictly prohibited. And those who indulge in this offensive behaviour will be expelled from the hostel and the college.
- ⇒ Inmates will be allowed to go home on special occasions only if the parents give written requisitions stating the reasons, duration of stay etc. They will be permitted to go only on valid reasons.
- ⇒ The parents should apply to the Principal for permission to send their daughter home. Girl students are permitted for overnight stay outside unless there is a specific written requisition from parents.
- ⇒ Students should not paste any posters/pictures etc., on the walls, doors, windows and shelves.
- ⇒ When students are away from their rooms at any time, they should switch off the lights and fans.

- ⇒ Students should not keep cash, jewels or costly items in their rooms.
- ⇒ Playing outdoor games inside the hostel premises is not permitted.
- ⇒ Smoking and drinking are strictly prohibited inside the hostel.
- ⇒ Anybody found drunk will immediately be dismissed from the hostel.
- ⇒ No Day scholar/Guest will be entertained in the hostel. If such condition arises prior permission has to be obtained from the Warden and the Principal.
- ⇒ In case of sickness, only recommended food shall be served as advised by the Doctor.
- ⇒ Students are expected to follow the Hostel Code of Conduct which is prevailing and those that may be introduced from time to time.
- ⇒ Hostel students shall not absent themselves from the college without submitting leave letters countersigned by the warden.
- ⇒ Students should authorize only two guardians as their visitors.
- ⇒ The photo identity for the visitors will be attested by the Principal and visitors should produce their ID card whenever they visit the campus.
- ⇒ Students should give only one landline number or mobile number to the college and the warden.
- ⇒ Change of address/ phone number should immediately be intimated to incorporate changes in records failing which visitors may not be allowed to meet their wards.
- ⇒ Hostel rooms and toilets must be kept clean and tidy.*Students leaving home on scheduled date should return to the hostel either on Sunday before 6:00 pm or Monday before 8:00am.
- ⇒ Hostel students should report on the first day of every semester without fail and hostel fees must be remitted within 15 days.
- ⇒ Students should pay the hostel charges for the full academic year.
- ⇒ Allocation of hostel accommodation will be sanctioned at the discretion

of the Principal and the Management and that will be fixed for the full academic session.

- ⇒ The inmates are allowed to go home with the permission of Warden and Principal.
- ⇒ The visitors will not be allowed to meet other hostel students other than their wards.
- ⇒ The breakage dues should be paid every month along with the mess fee and the amount will be fixed by the CFD (Campus Facilities Department).
- ⇒ Fee remitted for the accommodation will not be transferred to other accounts or refunded.
- ⇒ Accommodation will be sanctioned on the basis of priority and availability.

MESS RULES AND REGULATIONS (COMMON FOR BOTH HOSTELS)

Mess timings will be as follows:

- 1) 07.00 a.m. to 07.45 a.m. - Breakfast
01.30 p.m. to 02.30 p.m. - Lunch
04.00 p.m. to 05.00 p.m. - Tea
07.30 p.m. to 8.30 p.m. - Dinner
- 2) Students shall dine only inside the mess hall. The mess utensils/ food shall not be taken to the rooms.
- 3) Inmates shall not cause any noise or other disturbance inside the mess hall. Students shall strictly adhere to the mess rules and regulations.

Additional Rules for Men's Hostel Inmates

- 1) Inmates who go out shall return to the hostel before 08.00p.m. In case of necessity, prior permission of the Warden must be obtained to return late.

- 2) The Inmates desirous of spending time outside the hostel shall submit a written request from the Parent or Guardian seeking prior permission from the Warden.

Additional Rules for Women's Hostel Inmates

- 1) No outsider, including the Parent or relative of the student, will be permitted inside the hostel.
- 2) Undergraduate girl students are permitted to go on local outings from 10.00 a.m. to 06.00 p.m. The students going out shall remain within the limits of the city.
- 3) The hostellers who wish to attend religious rituals on a regular basis, every week or on special occasions, will be permitted to do so upon a written request from their parents giving full details of place, timings etc.
- 4) In case of extended stay away from the hostel due to unforeseen causes, telephonic information shall be given at the earliest and the letter requesting leave signed by the parent shall be submitted to the Warden on the day of the student's return to the hostel.

VISITORS' HOURS

- + 02.30 p.m. to 06.00 p.m. (Working days)
- + 10.00 a.m. to 06.00 p.m. (Holidays)

PAYMENT OF HOSTEL FEE

- ⇒ Hostel fee period is calculated for one month, from 1st to 30th of every month.
- ⇒ Mess bill can be paid by Cash or D.D. favouring 'Shri Nehru Maha Vidyalaya' Coimbatore at the College Office on or before 12th of every month. A student has to vacate the hostel, if he has not paid the dues by the end of every month.
- ⇒ D.D. along with a covering letter should be addressed to The Principal,

Shri Nehru Maha Vidyalaya College of Arts& Science, Coimbatore - 641 050, by registered post with acknowledgement, mentioning the name, class and roll number of the student.

- ⇒ MAIL TRANSFER, OUT-STATION CHEQUES AND MONEY ORDERS WILL NOT BE ACCEPTED.

MEDICAL ASSISTANCE

- ⇒ The Management of SNMV has given special focus to the health of the students. If any student is sick, the college provides vehicle to take them for treatment in the local hospitals.

TRANSPORT

- ⇒ The college plies thirty buses that provide access to all the parts of Coimbatore district and Pollachi, and a few parts of Kerala. Mini buses are available for transport from Malumachampatti to the college and vice-versa.
- ⇒ The Bonafide users of the college bus will be provided with a bus pass (on first come, first serve basis) which should be produced on demand. Travelling without the bus pass is punishable.
- ⇒ The routes for the college buses are fixed. Request for changes in the routes will not be entertained.
- ⇒ On examination days and other occasions, when only a few students travel, all the college buses will not ply. On these days, students should obtain the information about the route from the bus crew and suitably choose their boarding points. A minimum of 10 persons are needed to operate the transport to a particular area.
- ⇒ Students shall strictly adhere to the bus to which they are allotted and should not choose to travel by other buses.
- ⇒ Students shall be courteous to the bus crew (the drivers and the cleaners) and should not get into any controversies with them.

- ⇒ The Management will not be responsible for any accidents incurred by the student.
- ⇒ The teaching faculty travelling by the college buses should be given priority in occupying seats.
- ⇒ Both staff and students, who travel in the bus, shall maintain decency in behaviour to build the right image in the minds of the general public. The buses are for convenience and comfort of the students. They should not cause damage to the vehicles.

TRANSPORT FEE

- ⇒ Every student, desirous of travelling by the college bus, shall pay the stipulated fees as stated below:
- ⇒ I, II and III Year Students -Single payment (One year bus fee) along with the semester fee at the beginning of the year. College Bus Fee may be revised based on the current situations and contexts. The Bus Facility will be provided in the first-come first- serve basis.

CAFETERIA

- ⇒ The college has a private cafeteria for supply of snacks, food and soft drinks to students. Students shall have food and soft drinks in the lounge only. Littering on the campus is prohibited.

INSURANCE COVERAGE

All the students and staff of SNMV are covered under STAFF AND STUDENT PERSONAL ACCIDENT INSURANCE POLICY to the extent of Rupees One lakh during their work/study period. (P.G.- 2years, U.G.-3years). This facility is offered to their parents also. Every year, the fresh admissions and appointees are covered under Staff and Students' Safety Insurance Policy and insurance renewal is made for the other students and staff already covered under the policy until the completion of the course/ employment. The staff/ students can enquire in the College office for the Policy Number

and coverage details under which they are eligible to claim reimbursement of the actual cost of treatment in an authorized hospital.

RAILWAY CONCESSION

Forms for railway concession are issued to students on request, only for the following reasons:

- a) To go to their hometown from the College & back.
- b) To go to examination centres.
- c) To go to training institutions.
- d) Concession forms are issued to Bonafide students for educational tours.

ACADEMIC ACTIVITIES

ADMISSIONS

All students enrolled for various disciplines opted by them are expected to complete the course. Students will be permitted for internal transfer of course within fifteen days of commencement of the course. Students will be permitted to join the discipline opted for by him or her and they must remit the semester fee, bus fee, mess fee etc, as per the notified schedule. The fees once paid will not be refunded. A student's withdrawal from the programme in between the course period is not permitted. Permission will be granted on paying the entire course fee for valid reasons.

PAYMENT OF FEE

The semester fee shall be paid by the student during the stipulated period (1 month, without fine) mentioned in the circular sent by the College Office. Fifteen days extension will be allowed to the students and the payment will be collected with fine, after which, the name of the student will be removed from the roll call.

MODE OF PAYMENT

Semester fee can be remitted by Cash or D.D. favouring 'Shri Nehru Maha Vidyalaya, Coimbatore' at the College office every semester on the specified dates to the Bank personnel .The Course fee once paid is not refundable. If any student needs to withdraw his/her admission, he or she has to pay the course fee for the next semester to get back their original certificates.

The students are expected to pay the fees –examination, hostel, mess and bus fee within the stipulated time at the College cash counter. Breakage or damage fee shall be paid at the end of the academic year.

MERIT SCHOLARSHIP SCHEME

The Management recognizes the commendable performance of Plus-two students by awarding various scholarships.

UNDER GRADUATE (U.G.) COURSES

S.No.	Percentage of Marks	Fee Concession	Percentage of marks to be maintained in Semester Exam
1	75% - 79.99%	10%	75%
2	80% - 89.99%	20%	80%
3	90% - 94.99%	50%	80%
4	95% and above	100%	80%

- ⇒ Note: SNV school students joining our college for Undergraduate courses will be eligible for 10% fee concession and will be exempted from admission fee.

POST GRADUATE (P.G.) COURSES

S.No.	Percentage of Marks	Fee Concession	Percentage of marks to be maintained in Semester Exam
1	65%-74.99%	10%	65%
2	75%-79.99%	20%	75%
3	80% and above	25%	80%
4	University First Rank	100%	80%

- ⇒ U.G. students continuing Postgraduate studies in our college will be eligible for 10% fee concession (including MBA).
- ⇒ U.G. students securing 80% and above are eligible for 25% fee concession for MBA.
- ⇒ U.G. Students securing University Rank and continuing Postgraduate studies in our college will be eligible for 100% scholarship.

SPORTS SCHOLARSHIP

S.No.	Particulars	Fees Scholarship	Hostel (or) Bus Scholarship
1.	Zonal Level	10%	10%
2.	District Level	25%	25%
3.	Divisional Level (Position)	40%	40%
4.	State Level	50%	50%
5.	National Level	75%	75%
6.	International Level	100%	100%

SPORTS SCHOLARSHIP SCHEME (From U.G. to P.G.)

S.No.	Particulars	Fees Scholarship	Hostel (or) Bus Scholarship
1.	Zonal Level	10%	10%
2.	Inter collegiate	25%	25%
3.	South Zone (Form 3)	50%	50%
4.	All India Level (Form 3 and Form 4)	75%	75%
5.	International Level	100%	100%

TERMS & CONDITIONS FOR SPORTS SCHOLARSHIP

- ⇒ Any other concession whether in academic / sports will be granted with the specific approval on a case to case basis by Secretary.
- ⇒ Students must be a player who has represented the team in district / state within one year from the date of application.
- ⇒ Students should maintain the same good sports records during the course of study to avail concession for the subsequent year.
- ⇒ The student must be a member of the college team and should be a winner or runner up in at least one zonal or intercollegiate meet.

- ⇒ For P.G. admission, Student should have represented University level competition during any one year of the graduation for availing 50% scholarship/ any student representing All India level is entitled for 75% scholarship.
- ⇒ For MBA admission, Student will be entitled for maximum 50% scholarship only.
- ⇒ 100% concession can be availed by International & Extraordinary candidate with the approval of the Secretary.

CERTIFICATES

At the time of admission, students shall surrender the transfer certificate, marks statements and provisional certificates of the qualifying examination. The certificates (except T.C. from earlier institution) will be returned at the time of leaving the institution, subject to the condition that the candidates clear all the dues to the College. The students are advised to take sufficient Photostat copies before submission, as these certificates can be obtained only after the completion of the course.

Applications for Transfer Certificates should be made within three months of completion of the course. For late applications of T.C., a searching fee of Rs. 2000/- will be collected.

Bonafide certificates will be issued by the college on application for specific purposes only. These are valid documents to apply / use along with applications for passports, driving license etc. On completion of the course, the college will also issue a course completion certificate on request.

IDENTITY CARD

Bar-coded Identity cards are issued to the students at the time of admission. These have to be carried along with them throughout the period of their study. Any faculty member, security personnel of the college, or the Principal may demand the identity card from a person entering and moving inside the campus. Movement inside the campus without an ID card will lead to strict disciplinary action.

Loss of ID card should immediately be reported to the Principal through the tutor and H.O.D. and a replacement may be permitted at a cost paid by the student. Students must wear their identity cards while they are inside the campus. Students should submit the ID card to the Heads of the Department on the completion of the course.

TUTORIAL SYSTEM

In order to monitor and analyse the academic performance of the students, the college has a very efficient Tutorial System. Special attention is given to slow and average learners by the tutors. A teaching faculty is allotted 25 students of a class. The tutor acts like a campus guardian of the student. The tutor monitors the academic & disciplinary matters pertaining to the students. The tutor will maintain the addresses and contact numbers of the students; prepare the Progress Report, arrange for its dispatch and for receiving it back from the student with parent's endorsement and maintain the records. The student shall always forward his problems or applications only through the tutor and the HOD. The students shall report any changes in their addresses or contact numbers to the tutor for due rectification. Whenever necessary, the tutor shall recommend the visit by the parents to the college for a discussion about the student.

MENTORING

Mentoring is a student-centred system that provides consistent support, guidance and concrete help to students who are in need of a positive role model. A partnership is established between the teacher and the taught. Each mentor is allocated 20-30 students of a class handled by them. The mentors keep in touch with the students' parents in matters concerning attendance and academic performance. Each student is given personalized counselling to identify their potential to choose the right career.

CLASS COMMITTEE MEETING

- A Class Committee Meeting is conducted every month and feedback is collected from the Class Representatives.

- ⇒ The feedback about the handling of the subject is collected in the middle and end of the semester.

ATTENDANCE & LEAVE

1. Every student shall attend the classes regularly.
2. Attendance shall be marked at the beginning of each period.
3. No student shall be absent from the college without obtaining leave of absence. Absence without leave is a punishable misconduct.
4. Students shall apply for leave in advance through the tutor, addressed to the HOD, in the prescribed application form. The grant of leave of absence will not mitigate the loss of attendance or count as exemption or condonation.
5. Students shall avail leave only after getting sanction of leave from the Principal through the HOD.
6. Where absence is due to unforeseen and suddenly arising causes, the leave application shall be submitted as soon as possible and in no case later than the first day of the student's return to the college.
7. In case of absence due to illness, production of a medical certificate is essential. This medical certificate is required for medical leave to be granted. Medical leave will not entitle any exemption and will count as absence with genuine reason.
8. If the candidate is taken leave for more than three days due to illness, medical certificates has to be produced on the date attending the classes
9. Student who absents himself with or without leave during forenoon and afternoon sessions of a day will be considered to have been absent for the whole day.
10. Re-admission of students detained due to lack of attendance will be considered, subject to the availability of vacancies in that particular class.

11. The University and College rules require REGULAR ATTENDANCE in all the classes, both theory and practical.
12. To appear for the University Examinations, a student has to earn 75% of attendance for each semester and the attendance is reckoned in terms of day only and not subject -wise. It may be considered by the Principal to condone deficiency in attendance, if needed.
13. Weekly attendance will be displayed on the notice board and also intimated to the parents.
14. The Principal is authorized to condone deficiency in attendance up to a maximum of 10% of the number of days for each semester.
15. The Principal may take appropriate disciplinary action in case of continued violation of leave rules. The Attendance Proformas based on University regulations are stated below

% of Attendance	Eligibility
75% and above	Eligible to write the examinations in current semester subjects and arrear papers.
65% - 74%	Eligible for condonation and to write the examination in current semester subjects.
55% - 64%	Not eligible for condonation or to write the examination in the current semester subjects. Eligible only for arrear papers.
54% and below	Shall discontinue the course and re-join the same semester in the next year with proper approval of the Registrar. Not eligible for condonation and to write the current semester papers but are eligible to write arrear papers.

U.G. & P.G. - PROGRAMMES – REGULATIONS AND DURATION OF THE PROGRAMMES

The U.G. Programme shall extend over a period of three years comprising of

six semesters with two semesters per year. The P.G. Programme shall extend over a period of two / three years comprising of four / six semesters with two semesters per year. There shall be a minimum of 90 instructional days for each semester.

CONTINUOUS INTERNAL ASSESSMENT

- ⇒ The college conducts 3 C.I.A. Tests per semester in a centralized manner.
- ⇒ Attendance in all the three C.I.A. tests is compulsory.
- ⇒ Progress Reports are sent to the parents after each of these tests. Parents /Guardians are advised to note the performance of their wards and take remedial measures if needed.
- ⇒ Students must take these tests seriously.
- ⇒ A student must secure a minimum of 20 marks out of 45 in the C.I.A. Tests I & II and 30 marks out of 75 marks in the C.I.A. Test III (Model examinations).
- ⇒ Absentees and failures have to answer the respective question papers and submit them to the faculty concerned within one week after the distribution of the answer scripts (This assignment will not be valued under 5 marks criteria).
- ⇒ Internal marks will not be given to the absentees and a fine of Rs.50 /- per paper will be collected from each absentees.
- ⇒ The final internal marks are calculated on the basis of the marks secured in the C.I.A. tests.
- ⇒ The test papers are distributed to students after every internal test.
- ⇒ The student shall go through the answer script and acknowledge the marks secured and return the paper to the faculty concerned.
- ⇒ The test papers are preserved in the Departments till the end of the academic year.
- ⇒ Retests are conducted for the students who have availed medical leave on genuine grounds and for the students who have represented the College in NSS, NCC, Sports and Yoga. For the students who attend placement interviews on the exam days shall be permitted to write the retest.

The C.I.A. comprises of the following components with the weightage of marks.

S.No	Components	Marks
1.	C.I.A. Tests I & II (Best out of two)	10 Marks
2.	C.I.A. Test III	10 Marks
3.	Assignment / Seminar	05 Marks
	Total	25 Marks

Portions of C.I.A. & Marks

Tests	Portions	Marks
C.I.A. Test I	Units I & II	45
C.I.A. Test II	Units III and IV	45
C.I.A. Test III	Unit V and Full Portions	75

Progress reports of C.I.A. tests are dispatched to parents within one week of completion of the tests.

Academic performance of students is evaluated both by Continuous Internal Assessment (C.I.A.) and Semester Examinations. The following is the ratio of marks allotted for C.I.A. and University Examinations;

Courses	C.I.A.	University Examination	Total
U.G. & P.G.	25%	75%	100

UNIVERSITY EXAMINATIONS

- ⇒ University examinations will be conducted at the end of every semester
- ⇒ External examination will be of three hours duration for all the theory papers.
- ⇒ Students should satisfy the eligibility criteria of 75% attendance in each Semester and required pass percentage in the Continuous Internal Assessment (C.I.A.) to appear for University Examinations.

- ⇒ The payment of condonation fee is restricted to students who have taken leave for genuine reasons. The decision of the Principal is final.

Practical

A student must have done a minimum of 75% of the list of practicals arranged by the faculty concerned in order to appear for the University Practical Examinations. The minimum marks required for pass is the same as for the theory papers.

Supplementary Examinations

Supplementary Examinations will be held by Bharathiar University for final year regular students who have appeared and failed in any one of the Semester theory papers within one month.

Reappearing/Recounting/Revaluation

- ⇒ As per the University norms, students who have failed will be permitted to appear for the papers based on the syllabus in force at the time of admission for a period of two years from the year of normal completion of the same course. Hence for U.G. it would be 3+2years; for P.G. 2+2years and for M.Phil. (regular) 1+2years.
- ⇒ Re-totalling is permitted for U.G. students who apply for it within the stipulated time on payment of prescribed fee.
- ⇒ Revaluation is permitted only for the papers written in regular U.G. examinations and not for arrear examinations.

RULES TO BE ADOPTED BY STUDENTS DURING EXAMINATIONS

1. A candidate entering the examination hall must possess Hall Ticket and Identity Card issued by the Principal; else, he/she will be detained admission to write the examination. In case of impersonation, the accused will be handed over to police authorities for investigation and necessary action.

2. Candidates have to occupy their allotted seats 10 minutes before the commencement of examination and maintain discipline and silence inside the examination hall. They have to give due attention to the instructions given by the Hall Superintendent before the commencement and also during the examination.
3. No candidate will be permitted to enter examination hall after 30 minutes from the commencement of examination. Similarly, no candidate will be permitted to leave the hall before 45 minutes from the commencement of examination. A candidate who leaves the examination hall will not be permitted to re-enter the hall on any account.
4. Candidates are expected to bring their own pens, pencils, erasers, geometrical instruments, calculators, etc., and will not be allowed to borrow from others.
5. Candidates should use only blue or black ink or ball point pen while answering their papers. Only for drawing diagrams or chart colour pens / sketch pens are allowed.
6. Clark's Mathematical and Statistical tables will be supplied to candidates on request and the same should be returned immediately after use, without any scribbling. However, the candidates will be allowed to use their own Mathematical and Statistical tables / Data sheets which are uncommon and specifically required to answer a particular paper after obtaining permission from Chief / Hall Superintendent. Such sheets or tables with any scribbling will not be permitted.
7. Candidates are permitted to use only non-programmable calculators.
8. Candidates are strictly prohibited from possessing cell phone, pager and any such instruments of communication, inside the examination hall.
9. Candidates must verify and satisfy themselves that they have received correct question papers before they start answering for questions.

Question papers which are not relevant should be returned to the Hall Superintendent at once.

10. As soon as the students receive the answer scripts, they have to count and check whether there are 32 pages. Additional sheets are not given to the students. They should write on both sides without omitting any line in the answer script issued during the End Semester Examinations.
11. Candidates are not allowed to write beyond the time prescribed for the examinations.
12. Rough work, if any, must be done by the candidates on the bottom of page itself. Candidates can reserve, if necessary, one fourth of the page at the bottom exclusively for the purpose. No separate answer book for rough work will be supplied to the candidates. Rough work carried out by a candidate will become part and parcel of the answer paper.
13. The candidates are forbidden from asking questions or clarifications of any kind from the Hall Superintendent during the examination.
14. Candidates should not detach any sheet from the main answer book. Violation of this rule will attract appropriate sections under Indian Penal Code.
15. Candidates should handover the answer books personally to the Hall Superintendent, before leaving the examination hall.
16. Writing the name or making any appeal to the examiner or writing the internal assessment marks or any other identifiable marking will be treated as an attempt to Influence the examiner. Hence, any such act will attract disciplinary proceedings.
17. The students who indulge in any types of malpractice while writing the examination will be seriously viewed and punished accordingly.
18. In the event of public holiday being declared after the publication of timetable, the examinations will not be postponed or cancelled. The examinations will be conducted as scheduled unless otherwise notified by the College.

19. Any letter or telegram or phone call to a candidate shall not in any case be delivered / informed to the candidate until he / she completes the examination.
20. Candidates who are not in a position to write the examination themselves due to temporary illness or Visually Challenged candidates may be provided a scribe after getting the prior permission of the Principal and the Controller of Examinations.

POINTS TO PONDER

Students can note down the rules for C.I.A. and University examinations from the notice board of the Department or Office.

Examination Schedule:

C.I.A. Test I & II : 08.30 a.m. to 10.30 a.m.

C.I.A. Test III : 09.30 a.m. to 12.30 p.m.

University Exams : 10.00 a.m. to 01.00 p.m. and
02.00 p.m. to 05.00 p.m.

- ⇒ Timing will be observed as per the college clock which will be set to the standard time.
- ⇒ All the candidates shall be duly present in the exam hall 10 minutes prior to the start of the session.
- ⇒ All the candidates shall possess their hall tickets and identity cards with them.
- ⇒ No incriminating material shall be in the possession of the candidate inside the examination hall.
- ⇒ No exchange of material including paper, pencil, eraser etc. will be permitted.
- ⇒ Strict silence shall be maintained inside and outside the examination hall during the conduct of examination.
- ⇒ Mobile phones are strictly prohibited inside the examination hall.

AWARDS

BEST LIBRARY USER AWARD

The Best Library User Award, initiated in 2006-2007, sponsored by the Management, has been found successful in inculcating the reading habit among the students. Students are judged through a continuous assessment on the basis of students' access to books, journals and newspaper reviews. Two students, one each from U.G. and P.G. are chosen for this award. These winners are honoured with Certificates of Appreciation and mementos during the College Day Celebrations.

UNIVERSITY RANKS AND GOLD MEDALS

All the University Rank holders are recognized and rewarded with Gold medals on the Graduation Day. The college has produced 173 University Ranks so far including 23 first ranks (11 in U.G. and 12 in P.G.) and 25 second ranks (12 in U.G. and 13 in P.G.).

CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES CAREER GUIDANCE & PLACEMENT CELL

A dedicated placement and training cell imparts guidance in soft skills, communicative English and personality development to provide necessary information to the students in shaping their future career. The placement interviews with multinational companies are organized frequently. The Alumni of the college have secured job opportunities in leading national and international corporates like Infosys, Accenture, Goldman Sachs, Deloitte, Ford India Ltd, Reliance Communications, TCS, Dell International, HSBC, RBS, Wipro, State Bank of India, HDFC, Birla Sunlife, KGISL, etc.

ALUMNI

SNMV has a very strong Alumni Association, Sangavi, which was formed in December 2000. The main objective of this Association is to bring about a reunion of old students and to discuss the future prospects of the college. Proficient alumni are honoured by the Management of the college on the day of the Alumni Meet, every year.

COLLEGE MAGAZINE AND NEWSLETTERS

The college publishes a magazine 'LAHAR' every year, which is released during the College Day Celebrations. The magazine carries literary articles in English, Tamil and Hindi, contributed by students and faculty. Poems, short stories, essays and drawings are published, with a view to develop writing skills in the respective fields. The souvenir is a composition of the academic activities, achievements, association activities and serves as a memoir of important functions with photographs.

SNMV Newsletter is released in Quarterly editions and circulated. Academic and co-curricular activities of the college are covered in the newsletters.

NSS

The first NSS unit of the college was started in the year 1990. The main objective of the NSS programme is to develop among the students community participation, practice of national integration, leadership qualities, democratic attitude, social and civic responsibility and to build the capacity to meet emergencies and national disasters. The college has four NSS Units, with hundred volunteers in each, deeply involved in serving the community by educating rural masses on public health and pollution, traffic regulation and by bringing about an awareness of social issues which are crucial to the well being of the society.

YRC (YOUTH RED CROSS)

The YRC is an International, well-known and worldwide humanitarian organization, present in almost all the countries. YRC was established in the college in the academic year 2003-2004. Youth Red Cross, since its inception, has been functioning on the fundamental principles of the International Red Cross Movement. Prevention of accidents, first aid skills, life skills, road safety measures, personal hygiene and health are some of the regular programmes covered.

YOGA

Yoga is an accurate science that builds the philosophy of life to support

final goals of life. It aims at the melodious progress of the mind, body and the soul. SNMV Yoga Academy was started in July 2002. Every student admitted in the college has to attend Yoga classes throughout the academic year for their physical and mental well-being

ECO CLUB

The Eco Club was started in the year 2003 to make students actively participate in environmental activities and involve the community in the conservation of the environment. The aims and fundamentals of this club are: Promotion of health and hygiene, Service to others, World friendliness, Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality. The activities of the club include trekking camps and campaigns against the use of polythene bags and plastics.

GREEN CAMPUS

The entire campus is to be maintained neat and clean. Littering is to be strictly avoided. Smoking and consuming liquor inside the college campus is strictly prohibited. Students are encouraged to maintain a clean Green Campus.

WOMEN EMPOWERMENT CELL

The college established a Women Empowerment Cell in 2003-2004. The cell aims to create awareness among women about their legal rights in the perspective of women's issues and problems. It also provides a platform for women to share their experiences and views regarding their rights and duties, status in the society, and to suggest ways to improve and empower themselves. Aiming at intellectual and social uplift of the female students, the cell stands for facilitating women's empowerment through guest lectures, seminars, awareness programmes and other welfare activities for the rural women.

GRIEVANCE REDRESSAL CELL

The college has a Grievance Redressal cell to address students' needs. Proper counselling is given to all the students about the activities. The

grievances of students are forwarded through the Head of the Department to the Principal. The Head of the Department is bestowed with powers to address the grievances within his/her limit pertaining to lack of attendance, interpersonal issues, academic performance of staff and students, activities and initiating action plans for remedial measures. The college has implemented tutorial system for the students. The students are rendered quality orientation by appropriate channels for redressal.

CONSUMER CLUB

The consumer club of the college was established in the year 2004. The aim of the club is to educate the students to act as healthy consumers by making them aware of their rights and redress mechanisms and to act as beacons for the society. The consumer club of the college organizes quiz programmes, discussions, workshops and seminars to create awareness among students and the public about consumer rights. Every year, students publish articles and organize exhibitions on various practical applications of the Consumer Protection Act.

SCIENCE CLUB

The Department of Science and Technology, Government of India has provided the college with approval to form SNMV Science Club, under VIgyan Prasara NETwork of science clubs, aiming at the development of science and technology in order to facilitate social growth.

ENTREPREUNERSHIP DEVELOPMENT CELL

The college has an Entrepreneurship Development Cell was formed in the year 2016 to create awareness among the students about entrepreneurial concepts, activities and management techniques. The cell actively conducts workshops, seminars and conference in order to provide the students with a working understanding of the world of business.

SPORTS

The college has a Physical Education Department for promotion of sports and games in the college. The department imparts training to students to

participate and compete in various games and sports at different levels. The Physical Education Department regularly conducts Inter-collegiate and Inter- school competitions for men and women.. The students regularly participate in Bharathiar University Inter-collegiate tournaments and win prizes.

INDUSTRIAL VISITS AND EDUCATIONAL TRIPS

Each department of the college conducts tours and field visits for the benefit of the students. Students should maintain proper behaviour and decorum during these visits. The Management will not be responsible for the accidents or damages incurred by the student during the tour.

ASSOCIATIONS

The associations of each Department functions with the perspective of providing rich learning experience. The programmes also enable students and faculty to keep abreast of latest developments in their field of study. The Departments conduct seminars, symposia, panel discussions, National and International conferences, and face-to-face interaction with experts from the industry and erudite academicians. The hands- on-training and exhibitions are organized to nurture the talents and organizing abilities among the students.

DEPARTMENT ASSOCIATIONS

Commerce	Comquest
Business Administration	Synergy
Computer Science	Ansitrix
Computer Applications	Radical
Computer Technology	Mastrotech
Information Technology	Tech Genie
Microbiology	Glanzenda
Commerce with C.A.	Comfiesta

Commerce with I.T.	Com'Mirth IT
Commerce with P.A., C.S.,B. & I	Profex-C
English	Literati
Mathematics	BrainStorm
M.B.A.	Phoenix
Biotechnology	Bio-Envisage
M.S.W.	Svasthika
Tamil	Thendral
Hindi	Jagruti

ORATORICAL CLUB

The Oratorical Club is geared towards bringing forth the latent skills of oratory among the youth and designed to develop confidence and oratorical skills, providing an opportunity for students to compete and interact with their peers in inter- collegiate meets. Students are given training in public speaking, group discussions, debates and JAM sessions.

HOUSE SYSTEM

The students of the college are categorized into four houses- Yellow, Red, Green and Blue. The main objective of the system is to maintain unity and harmony among the students. All the competitions in the college are conducted on house basis. These houses have student leaders who work under the guidance of House-Masters and House-Mistresses.

The class representatives shall be elected by all the students of the class concerned from those who have good communication skills, service attitude and creative talents besides good academic performance.

BOOK-BANK

Book-Bank is a venture to instil values regarding reusing of valuable books. The aim is to help students access to books, in various disciplines, which are not available in the market. Book- bank enables students to explore research and projects.

General Code of Conduct

- ⇒ Students shall reach the classrooms in time.
- ⇒ Every student shall wish the staff members on his/her first meeting of the day.
- ⇒ When a member of the staff enters the classroom, the students have to stand up as a token of respect.
- ⇒ Students shall maintain strict silence in the classroom and also while moving from the classroom to the laboratory and vice-versa.
- ⇒ The power to take disciplinary action against an erring student is inherent with the Head of the institution.
- ⇒ No student shall leave the classroom without the permission of the staff concerned.
- ⇒ Absence without leave will be considered an improper conduct. Leave letters must be sent in advance, except in emergencies when they should be sent at the earliest. Leave letters must be countersigned by the parent/ guardian, HOD and tutor.
- ⇒ Students shall enter the staffrooms with the prior permission of H.OD. or faculty for specific purpose.
- ⇒ Students shall maintain dignity and decorum during their Association programmes and common college functions.
- ⇒ Students shall keep the campus clean and green.
- ⇒ Monetary transactions for any purpose without proper permission from the Principal, misappropriation or cheating will lead to disciplinary action.
- ⇒ Smoking and consuming liquor inside the college campus is strictly prohibited.
- ⇒ Students shall abstain from participation in political or communal politics.
- ⇒ Students shall not visit other colleges without permission from the Principal.

- ⇒ Misbehaviour and malpractice in connection with academic endeavour will lead to suspension or dismissal.
- ⇒ Students are not permitted to use mobile phones in the classrooms, library, laboratories, examination hall etc.
- ⇒ Leave of absence for any test will be granted only when specifically approved by the HOD concerned.
- ⇒ Medical leave applications shall be supported by a medical certificate which shall be submitted immediately after the absence.
- ⇒ Students shall cultivate reading habit by making use of the library effectively during the leisure time.
- ⇒ Students shall converse only in English to improve their communication skills.
- ⇒ Students shall submit their assignments and projects on time.
- ⇒ Students shall not loiter in the corridors during the class hours.
- ⇒ No student is permitted to go out of the institution during the regular working hours; for genuine reasons an out-pass which is signed by the HOD and the Principal has to be produced at the main gate.
- ⇒ Students shall not be permitted to visit the Principal's office during the class hours.
- ⇒ Students are expected to read the notices put up on the college notice boards. Ignorance of any notice thus displayed will not be accepted as an excuse for failing to comply with the directions contained therein.
- ⇒ Students are not allowed to visit the canteen during the class hours.
- ⇒ Scribbling on the walls, windows and desks or causing any other kind of damage to the college property is a punishable mischief. Students responsible for any deliberate damage to the furniture, electrical installations, doors, windows etc will be fined heavily at the discretion of the Principal, whose decision shall be final.
- ⇒ Vehicles must be parked at the students' risk in the places allotted for them.

- ⇒ Students who ride two-wheelers shall wear helmets compulsorily.
- ⇒ No notices of any kind shall be circulated among the students or posted on the notice board without the prior written permission of the Principal.
- ⇒ Students shall follow a neat and formal dress code strictly.
- ⇒ EVE TEASING AND RAGGING ARE STRICTLY PROHIBITED. STUDENTS FOUND GUILTY OF SUCH ACTIVITIES ARE LIABLE TO BE SUMMARILY DISMISSED FROM THE COLLEGE. Action in accordance with Tamil Nadu Act No. 7 of 1997 and U.G.C Regulations will also be taken.
- ⇒ The Principal shall have the final and absolute authority to penalise, dismiss or suspend any student whom he finds guilty of misbehaviour or violation of the rules of the college, inside or outside the campus after conducting such enquiries as he deems fit.
- ⇒ It is mandatory to obtain prior permission from the Principal before bringing outsiders into the campus. Unauthorized entry of outsiders will be dealt with seriously.
- ⇒ Students shall avoid costly jewels and carrying heavy cash on campus.
- ⇒ Students shall use Wi-Fi strictly for their educational purpose only.
- ⇒ Students shall represent their grievances and suggestions in writing to the Principal through the HOD.
- ⇒ At the end of every semester, students are required to submit the filled-up No-dues certificate to the office.
- ⇒ Hall tickets for the university examinations will be issued only after the submission of the No-dues certificate.
- ⇒ Playing music on transistors, tape recorders, mobile telephones or any other similar gadgets with or without earphones is strictly prohibited in the college premises.
- ⇒ Students shall keep up the good name and traditional culture of the institution through good conduct and self discipline on the campus and in the classroom.

- ⇒ In case, any criminal case is registered against a student by the law enforcing authorities, he / she should intimate the same within 24 hours to the Principal, failing which, he / she is liable for disciplinary action leading to expulsion.
- ⇒ Under Tamil Nadu Educational rules, the Principal is empowered to inflict the following punishments in the interest of students or the institution concerned: Fine, Loss of attendance, Suspension, Loss of term certificate and expulsion.

DRESS CODE:

- ⇒ SNMV students are expected to adhere to dress code policies. They shall possess high professional standards of dressing. All students should wear clean and decent dress.
- ⇒ Boys shall wear full trousers and shirts (Half-Sleeve/Full- Sleeve) neatly tucked in. They should not wear shirts bearing pictures and printed matter. T-Shirts, Short tops and low waist dressing, balloon fit pants and Casual / Sportive Jeans (Multi-Pockets with stripes in fading colour) are totally banned inside the campus. They shall avoid wearing studs, earrings and metal chains.
- ⇒ Girls shall wear sari or chudithar with the shawl neatly pinned. Girls shall not wear sleeveless dresses, tight fitting pants, jeans, short tops, leggings and netted shawls. Girl students shall neatly comb and clip their hair.
- ⇒ Every student shall wear the identity card as long as he/she is on the college campus. They must produce ID card whenever it is demanded by the college authorities

CODE OF CONDUCT FOR TEACHERS

- ⇒ The staff shall reach the classrooms punctually and engage the students for one full hour.
- ⇒ The staff coming from the other departments shall report to the HOD concerned before the commencement of the class.
- ⇒ The relationship between staff and students should be professional and they should not interfere with the personal issues of students.
- ⇒ The odd behaviour of students shall be reported to the discipline committee immediately.
- ⇒ The ID cards and the dress code of the students shall be checked before the commencement of the class by the staff concerned.
- ⇒ The teaching workload will be as required by the College. At the end of every week, the staff are required to submit the duly updated Log-Book to the HOD/ Dean/ Director.
- ⇒ The staff are requested to strictly adhere to the teaching methodology of the College (Please refer to ISO formats and documents, and follow NAAC / AICTE procedures in this regard)
- ⇒ No Tuition classes are allowed to be conducted by the staff on extra fee basis. Special classes and Counselling are a required part of staff duties.
- ⇒ As teachers, the staff are also responsible to conduct examinations, assignments and valuations, besides conducting subject-based seminars, in addition to the duties as listed in point 14. of the Appointment Order.
- ⇒ The staff members are responsible for completion and submission of attendance, internal assessment marks, etc. in the appropriate format and register.
- ⇒ Dressing is a factor in teaching. Therefore, staff members have to be dressed the best way. During working hours, Full-Sleeve Shirts and

Neckties are compulsory for men, while Lady faculty members are required to wear the official Coat.

- ⇒ Holiday list for Staff members is different from that of students. 'Staff Holiday List' can be obtained from the Office on request
- ⇒ The working hours at the college will be subject to the requirements and needs of the students. Hence, staff may have to attend on Holidays, or during "off" hours on working days.
- ⇒ Before staff apply for Leave, they have to make alternate arrangements and apply for Leave well in advance. Follow the Norms set by the Management for eligibility and availing of the various types of Leave

VEHICLE POLICY

Students riding two wheelers should have valid driving license and should wear helmets. Students' vehicles are restricted to the parking lot and they shall not ride the vehicle inside the premises. The Management will not be responsible for any damage or loss of the vehicle parked in the parking lot. The parking facility for vehicles is provided on campus. Students shall park the vehicles on first-come-first-serve basis. Separate parking space is allotted for the students and the staff.

NO-DUES CERTIFICATE

At the end of every semester, students are required to get the 'No-dues' certificate from the library and from the office superintendent. The students who complete their courses should surrender their identity card, bus pass and library books to get the 'No-dues' certificate.

RAGGING

Ragging is a serious offence according to Tamil Nadu Prohibition Act 7 of 1997, an act promulgated to prohibit ragging in Educational Institutions in the State of Tamil Nadu. Criminal action will be initiated against student(s) found guilty of indulging in ragging inside and outside the College.

UNIVERSITY GRANTS COMMISSION

U.G.C REGULATIONS ON CURBING THE MENACE OF RAGGING IN
HIGHER EDUCATIONAL INSTITUTIONS, 2009

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)
New Delhi – 110002, the 17th June 2009,
F.1-16/2007 (CPP-II) (Extract)

PREAMBLE

To prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplinary activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

What Constitutes Ragging – Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or

- written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or indisciplinary activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
 - c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
 - e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
 - f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
 - g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
 - i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Action to be taken by the Head of the Institution – On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of the Institution shall

immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliation Institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Administrative action in the event of ragging:

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision in regard to the punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, on one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/withdrawing scholarship/fellowship and other benefits.
 - iii. Debarring from appearing in any test/examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national and international meet, tournament, youth festival etc.

- vi. Suspension/expulsion from the hostel.
- vii. Cancellation of admission.
- viii. Rustication from the institution for period ranging from one to four semesters.
- ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor;
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

ANTI-RAGGING PROVISIONS AND ARRANGEMENTS:

Ragging in any form is accordingly prohibited in the College, no act of ragging will be condoned and all necessary actions will be taken including as per the TNAU Act. No. 7 of 1997 : (The Tamil Nadu Prohibition of Ragging Act, 1997) and the U.G.C Regulations cited above.

As per Bharathiar University and AICTE instructions, the following policies/arrangements have been put in place to prevent ragging, to nab culprits and punish them, and to provide relief and help to freshers etc.

Anti-Ragging Committee has been constituted as below:

Name and Designation	Department	Contact Phone Nos. /Mobile
Dr. A. Ponnusamy, Principal		9629912341
Dr. S. Balusamy, Director	Management Studies	9629912342
Dr. A. Mohanasundram, Dean	Commerce	9894167134
Dr. P. Manjula Suresh, Dean	Languages	9894231515
Mrs. Y. Prasanna, HOD	Commerce with Computer Applications	7402111827
Dr. R. Bhagyaraj, HOD	Bioscience	9791496327
Mr. M. Chandrakumar, H.O.D.	Computer Applications	9994797997
Mr. V. Chellam,	Estate Manager	9786022536
Registrar	Bharathiar University	0422-2422203

Anti-Ragging Squad has been constituted as below. Students witnessing/ affected by ragging should report/contact by phone/ person/ letter any of the members or drop a complaint/intimation in the complaint box kept in front of the Principal's Office.

Name and Designation	Department	Contact Phone Nos. /Mobile
Mrs. M. B. Kavitha, Assistant Professor, Bioscience.		9952796675
Mr. B. Sudhakaran, Assistant Professor, English.		9994819504
Mr. M. Nagarajan, Assistant Professor, Management Studies.		9600558885
Mr. R. Venkatesh, Assistant Professor, Commerce.		9751014634
Mr. A. P. Thangamuthu, Assistant Professor, Computer Science.		9092622289

All freshers are given a copy of a leaflet containing information on names, addresses, and phone numbers of Anti-Ragging Squad members, Anti-Ragging Helpline, Wardens, Principal, relevant district and Police authorities.

All students are given a copy of the extract of the U.G.C. Regulations and are required to give affidavits from themselves and their parents as in Annexure I and II of the U.G.C. Regulations.

COLLEGE FUNCTIONS

The following functions are conducted every year which are sponsored by the Management:

1. Independence Day
2. Cross Country Road Race
3. Founders' Day
4. Gandhi Jayanti
5. Graduation Day
6. Republic Day
7. Annual Sports Day
8. Inaugural Function of Women Empowerment cell
9. International Women's Day
10. Quake Arena - College Day
11. Regalia – Intercollegiate Cultural Meet
12. Pongal Celebrations
13. Onam Celebrations
14. Sangamam – Intercollegiate Management Meet

ACADEMIC CALENDAR 2018 – 2019 (ODD SEMESTER)
June 2018

Date	Day	Activity	Day Order	No.of Working Days
01.06.18	Friday			
02.06.18	Saturday			
03.06.18	Sunday			
04.06.18	Monday			
05.06.18	Tuesday			
06.06.18	Wednesday			
07.06.18	Thursday			
08.06.18	Friday			
09.06.18	Saturday			
10.06.18	Sunday			
11.06.18	Monday	Reopening for Staff		
12.06.18	Tuesday			
13.06.18	Wednesday			
14.06.18	Thursday			
15.06.18	Friday			
16.06.18	Saturday	Ramzan		
17.06.18	Sunday			
18.06.18	Monday	Reopening for Senior Students	I	1
19.06.18	Tuesday		II	2
20.06.18	Wednesday		III	3
21.06.18	Thursday		IV	4
22.06.18	Friday		V	5
23.06.18	Saturday			
24.06.18	Sunday			
25.06.18	Monday		I	6
26.06.18	Tuesday		II	7
27.06.18	Wednesday		III	8
28.06.18	Thursday		IV	9
29.06.18	Friday		V	10
30.06.18	Saturday			
Total Working Days for the Month of June				10
Cumulative Working Days				10

July 2018

Date	Day	Activity	Day Order	No.of Working Days
01.07.18	Sunday			
02.07.18	Monday		I	11
03.07.18	Tuesday		II	12
04.07.18	Wednesday		III	13
05.07.18	Thursday		IV	14
06.07.18	Friday		V	15
07.07.18	Saturday			
08.07.18	Sunday			
09.07.18	Monday	Swajith 2018-Induction Ceremony	I	16
10.07.18	Tuesday		II	17
11.07.18	Wednesday		III	18
12.07.18	Thursday		IV	19
13.07.18	Friday		V	20
14.07.18	Saturday			
15.07.18	Sunday			
16.07.18	Monday		I	21
17.07.18	Tuesday		II	22
18.07.18	Wednesday		III	23
19.07.18	Thursday		IV	24
20.07.18	Friday		V	25
21.07.18	Saturday			
22.07.18	Sunday			
23.07.18	Monday		I	26
24.07.18	Tuesday		II	27
25.07.18	Wednesday		III	28
26.07.18	Thursday	C.I.A. Test I	IV	29
27.07.18	Friday	C.I.A. Test I	V	30
28.07.18	Saturday			
29.07.18	Sunday			
30.07.18	Monday	C.I.A. Test I	I	31
31.07.18	Tuesday	C.I.A. Test I	II	32
Total Working Days for the Month of July				22
Cumulative Working Days				32

August 2018

Date	Day	Activity	Day Order	No.of Working Days
01.08.18	Wednesday	C.I.A. Test I	III	33
02.08.18	Thursday	C.I.A. Test I	IV	34
03.08.18	Friday		V	35
04.08.18	Saturday			
05.08.18	Sunday			
06.08.18	Monday		I	36
07.08.18	Tuesday	Submission of C.I.A. Test I marks	II	37
08.08.18	Wednesday		III	38
09.08.18	Thursday		IV	39
10.08.18	Friday	Dispatching of Progress Reports to Parents	V	40
11.08.18	Saturday			
12.08.18	Sunday			
13.08.18	Monday		I	41
14.08.18	Tuesday		II	42
15.08.18	Wednesday	Independence Day		
16.08.18	Thursday		III	43
17.08.18	Friday	Parents-Teachers Meet	IV	44
18.08.18	Saturday			
19.08.18	Sunday			
20.08.18	Monday		V	45
21.08.18	Tuesday		I	46
22.08.18	Wednesday	Bakrid		
23.08.18	Thursday		II	47
24.08.18	Friday		III	48
25.08.18	Saturday	Thiru Onam		
26.08.18	Sunday			
27.08.18	Monday		IV	49
28.08.18	Tuesday		V	50
29.08.18	Wednesday		I	51
30.08.18	Thursday		II	52
31.08.18	Friday		III	53
Total Working Days for the Month of August				21
Cumulative Working Days				53

September 2018

Date	Day	Activity	Day Order	No.of Working Days
01.09.18	Saturday			
02.09.18	Sunday	Sri Krishna Jayanti		
03.09.18	Monday		IV	54
04.09.18	Tuesday		V	55
05.09.18	Wednesday	Teachers' Day	I	56
06.09.18	Thursday		II	57
07.09.18	Friday		III	58
08.09.18	Saturday			
09.09.18	Sunday			
10.09.18	Monday		IV	59
11.09.18	Tuesday	Bharathiar Memorial Day	V	60
12.09.18	Wednesday	C.I.A. Test II	I	61
13.09.18	Thursday	Ganesh Chaturthi		
14.09.18	Friday	C.I.A. Test II	II	62
15.09.18	Saturday			
16.09.18	Sunday			
17.09.18	Monday	C.I.A. Test II	III	63
18.09.18	Tuesday	C.I.A. Test II	IV	64
19.09.18	Wednesday	C.I.A. Test II	V	65
20.09.18	Thursday	C.I.A. Test II	I	66
21.09.18	Friday	Muharram		
22.09.18	Saturday			
23.09.18	Sunday			
24.09.18	Monday		II	67
25.09.18	Tuesday		III	68
26.09.18	Wednesday		IV	69
27.09.18	Thursday	Submission of C.I.A. Test II marks	V	70
28.09.18	Friday		I	71
29.09.18	Saturday			
30.09.18	Sunday			
Total Working Days for the Month of September				18
Cumulative Working Days				71

October 2018

Date	Day	Activity	Day Order	No.of Working Days
01.10.18	Monday		II	72
02.10.18	Tuesday	Gandhi Jayanti		
03.10.18	Wednesday	Dispatching of Progress Reports to Parents	III	73
04.10.18	Thursday		IV	74
05.10.18	Friday		V	75
06.10.18	Saturday			
07.10.18	Sunday			
08.10.18	Monday		I	76
09.10.18	Tuesday		II	77
10.10.18	Wednesday		III	78
11.10.18	Thursday		IV	79
12.10.18	Friday		V	80
13.10.18	Saturday			
14.10.18	Sunday			
15.10.18	Monday	C.I.A. Test III	II	81
16.10.18	Tuesday	C.I.A. Test III	II	82
17.10.18	Wednesday	C.I.A. Test III	III	83
18.10.18	Thursday	Ayutha Pooja		
19.10.18	Friday	Vijaya Dasami		
20.10.18	Saturday			
21.10.18	Sunday			
22.10.18	Monday	C.I.A. Test III	IV	84
23.10.18	Tuesday	C.I.A. Test III	V	85
24.10.18	Wednesday	C.I.A. Test III	I	86
25.10.18	Thursday		II	87
26.10.18	Friday		III	88
27.10.18	Saturday			
28.10.18	Sunday			
29.10.18	Monday	Submission of C.I.A. Test III marks	IV	89
30.10.18	Tuesday		V	90
31.10.18	Wednesday			
Total Working Days for the Month of October				19
Cumulative Working Days				90

November 2018

Date	Day	Activity	Day Order	No.of Working Days
01.11.18	Thursday			
02.11.18	Friday			
03.11.18	Saturday			
04.11.18	Sunday			
05.11.18	Monday			
06.11.18	Tuesday	Diwali		
07.11.18	Wednesday			
08.11.18	Thursday			
09.11.18	Friday			
10.11.18	Saturday			
11.11.18	Sunday			
12.11.18	Monday			
13.11.18	Tuesday			
14.11.18	Wednesday			
15.11.18	Thursday			
16.11.18	Friday			
17.11.18	Saturday			
18.11.18	Sunday			
19.11.18	Monday			
20.11.18	Tuesday			
21.11.18	Wednesday	Milad-un-Nabi		
2.11.18	Thursday			
23.11.18	Friday			
24.11.18	Saturday			
25.11.18	Sunday			
26.11.18	Monday	Reopening for Students	I	1
27.11.18	Tuesday		II	2
28.11.18	Wednesday		III	3
29.11.18	Thursday		IV	4
30.11.18	Friday		V	5
Total Working Days for the Month of November				05
Cumulative Working Days				05

December 2018

Date	Day	Activity	Day Order	No.of Working Days
01.12.18	Saturday			
02.12.18	Sunday			
03.12.18	Monday		I	6
04.12.18	Tuesday		II	7
05.12.18	Wednesday		III	8
06.12.18	Thursday		IV	9
07.12.18	Friday		V	10
08.12.18	Saturday			
09.12.18	Sunday			
10.12.18	Monday		I	11
11.12.18	Tuesday		II	12
12.12.18	Wednesday		III	13
13.12.18	Thursday		IV	14
14.12.18	Friday		V	15
15.12.18	Saturday			
16.12.18	Sunday			
17.12.18	Monday		I	16
18.12.18	Tuesday		II	17
19.12.18	Wednesday		III	18
20.12.18	Thursday		IV	19
21.12.18	Friday		V	20
22.12.18	Saturday			
23.12.18	Sunday			
24.12.18	Monday		I	21
25.12.18	Tuesday	Christmas		
26.12.18	Wednesday		II	22
27.12.18	Thursday		III	23
28.12.18	Friday		IV	24
29.12.18	Saturday			
30.12.18	Sunday			
31.12.18	Monday		V	25
Total Working Days for the Month of December				20
Cumulative Working Days				25

January 2019

Date	Day	Activity	Day Order	No.of Working Days
01.01.19	Tuesday	New Year's Day		
02.01.19	Wednesday		I	26
03.01.19	Thursday		II	27
04.01.19	Friday		III	28
05.01.19	Saturday			
06.01.19	Sunday			
07.01.19	Monday		IV	29
08.01.19	Tuesday		V	30
09.01.19	Wednesday		I	31
10.01.19	Thursday		II	32
11.01.19	Friday		III	33
12.01.19	Saturday			
13.01.19	Sunday			
14.01.19	Monday		IV	34
15.01.19	Tuesday	Pongal		
16.01.19	Wednesday	Thiruvalluvar Day		
17.01.19	Thursday	Uzhavar Thinam		
18.01.19	Friday		V	35
19.01.19	Saturday			
20.01.19	Sunday			
21.01.19	Monday	C.I.A. Test I	I	36
22.01.19	Tuesday	C.I.A. Test I	II	37
23.01.19	Wednesday	C.I.A. Test I (Add-on- Course: PaperI)	III	38
24.01.19	Thursday	C.I.A. Test I	IV	39
25.01.19	Friday	C.I.A. Test I	V	40
26.01.19	Saturday	Republic Day		
27.01.19	Sunday			
28.01.19	Monday	C.I.A. Test I	I	41
29.01.19	Tuesday		II	42
30.01.19	Wednesday		III	43
31.01.19	Thursday	Martyrs' Day - Submission of C.I.A. Test I Marks	IV	44
Total Working Days for the Month of January				19
Cumulative Working Days				44

February 2019

Date	Day	Activity	Day Order	No.of Working Days
01.02.19	Friday		V	45
02.02.19	Saturday			
03.02.19	Sunday			
04.02.19	Monday	Dispatching of Progress Reports to Parents	I	46
05.02.19	Tuesday		II	47
06.02.19	Wednesday		III	48
07.02.19	Thursday		IV	49
08.02.19	Friday	Parents – Teachers Meet	V	50
09.02.19	Saturday			
10.02.19	Sunday			
11.02.19	Monday	Add On Model Practical Training	I	51
12.02.19	Tuesday	Add On Model Practical Training	II	52
13.02.19	Wednesday	Add On Model Practical Training	III	53
14.02.19	Thursday	C.I.A Test II	IV	54
15.02.19	Friday	C.I.A Test II	V	55
16.02.19	Saturday			
17.02.19	Sunday			
18.02.19	Monday	C.I.A Test II (Add-on course paper II)	I	56
19.02.19	Tuesday	C.I.A Test II	II	57
20.02.19	Wednesday	C.I.A Test II	III	58
21.02.19	Thursday	C.I.A Test II	IV	59
22.02.19	Friday	Model Examination for Foundation Course – I & II UG	V	60
23.02.19	Saturday			
24.02.19	Sunday			
25.02.19	Monday		I	61
26.02.19	Tuesday		II	62
27.02.19	Wednesday	Submission of C.I.A. Test II Marks	III	63
28.02.19	Thursday	Regalia	IV	64
Total Working Days for the Month of February				20
Cumulative Working Days				64

March 2019

Date	Day	Activity	Day Order	No.of Working Days
01.03.19	Friday	College Day - Quake Arena	V	65
02.03.19	Saturday			
03.03.19	Sunday			
04.03.19	Monday		I	66
05.03.19	Tuesday		II	67
06.03.19	Wednesday		III	68
07.03.19	Thursday		IV	69
08.03.19	Friday	International Women's Day	V	70
09.03.19	Saturday			
10.03.19	Sunday			
11.03.19	Monday		I	71
12.03.19	Tuesday		II	72
13.03.19	Wednesday		III	73
14.03.19	Thursday		IV	74
15.03.19	Friday	C.I.A. Test III (Add on course Paper III)	V	75
16.03.19	Saturday			
17.03.19	Sunday			
18.03.19	Monday	C.I.A. Test III	I	76
19.03.19	Tuesday	C.I.A. Test III	II	77
20.03.19	Wednesday	C.I.A. Test III	III	78
21.03.19	Thursday	C.I.A. Test III	IV	79
22.03.19	Friday	C.I.A. Test III	V	80
23.03.19	Saturday			
24.03.19	Sunday			
25.03.19	Monday	C.I.A Test III	I	81
26.03.19	Tuesday		II	82
27.03.19	Wednesday	Submission of C.I.A III Marks	III	83
28.03.19	Thursday		IV	84
29.03.19	Friday		V	85
30.03.19	Saturday			
31.03.19	Sunday			
Total Working Days for the Month of March				21
Cumulative Working Days				85

April 2019

Date	Day	Activity	Day Order	No.of Working Days
01.04.19	Monday		I	86
02.04.19	Tuesday		II	87
03.04.19	Wednesday		III	88
04.04.19	Thursday		IV	89
05.04.19	Friday		V	90
06.04.19	Saturday	Telugu New Year - Ugadi		
07.04.19	Sunday			
08.04.19	Monday			
09.04.19	Tuesday			
10.04.19	Wednesday			
11.04.19	Thursday			
12.04.19	Friday			
13.04.19	Saturday			
14.04.19	Sunday	Tamil New Year / Dr. Ambedkar's Birthday		
15.04.19	Monday			
16.04.19	Tuesday			
17.04.19	Wednesday	Mahavir Jayanthi		
18.04.19	Thursday			
19.04.19	Friday	Good Friday		
20.04.19	Saturday			
21.04.19	Sunday	Easter Sunday		
22.04.19	Monday			
23.04.19	Tuesday			
24.04.19	Wednesday			
25.04.19	Thursday			
26.04.19	Friday			
27.04.19	Saturday			
28.04.19	Sunday			
29.04.19	Monday			
30.04.19	Tuesday			
Total Working Days for the Month of April				05
Cumulative Working Days				90

May 2019

Date	Day	Activity	Day Order	No.of Working Days
01.05.19	Wednesday	May Day		
02.05.19	Thursday			
03.05.19	Friday			
04.05.19	Saturday			
05.05.19	Sunday			
06.05.19	Monday			
07.05.19	Tuesday			
08.05.19	Wednesday			
09.05.19	Thursday			
10.05.19	Friday			
11.05.19	Saturday			
12.05.19	Sunday			
13.05.19	Monday			
14.05.19	Tuesday			
15.05.19	Wednesday			
16.05.19	Thursday			
17.05.19	Friday			
18.05.19	Saturday			
19.05.19	Sunday			
20.05.19	Monday			
21.05.19	Tuesday			
22.05.19	Wednesday			
23.05.19	Thursday			
24.05.19	Friday			
25.05.19	Saturday			
26.05.19	Sunday			
27.05.19	Monday			
28.05.19	Tuesday			
29.05.19	Wednesday			
30.05.19	Thursday			
31.05.19	Friday			
Total Working Days for the Month of May				0
Cumulative Working Days				0

Lyndon B. Johnson

“ Education
is not a *Problem*
Education
is an *opportunity* ”

T.Roosevelt

“ *Believe*
you can
&
you're halfway
There ”

WHAT YOU DO
TODAY
CAN IMPROVE ALL
YOUR TOMORROWS

Imagine
with all
your mind.
Believe
with all
your heart
Achieve
with all
your might

EDUCATING^{the mind}
without EDUCATING
the heart is no education
at all

-Aristotle



"Education is not preparation for life
education is life itself "

-John Dewey

Notes

A large rectangular area with rounded corners, containing 25 horizontal dotted lines for writing notes.

Notes

A large rectangular area with rounded corners, containing 25 horizontal dotted lines for writing notes.

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A large rectangular area with rounded corners, containing 25 horizontal dotted lines for writing notes.