



Estd : 1989

Shri Nehru Maha Vidyalaya College of arts and Science,
Shri Gambhirmal Bafna Nagar, Malumachampatti
Coimbatore - 641 050



Estd: 1964

Website: www.snmv.ac.in

Email: response@snmv.ac.in

Academic Year 2014 - 2015

NO: SGRC /2014/01

Date: 31.07.2014

The meeting of Student Grievance Redressal committee was held on 31.07.2014 at 01:30 PM with the members of the committee at Apex Seminar Hall.

AGENDA:

Repairs and maintenance work

MINUTES:

1. Ms. Manimegalai speak about the non functioning tube light in I BSC Maths (ca) classroom.
2. Requirement of a new fan in I BSC Maths (CA) classroom was posted by Ms. Manimegalai.
3. The non functioning of AC & tube light in lab I was stated by Lab in charge.

Committee members:

S.NO	NAME OF THE FACULTY	DEPARTMENT
1	Dr. P.Manjula Suresh	HOD, English & Dean, Languages
2	Dr. S. Parimala	Dean, Commerce
3	Mrs. S. Kavunthi	HOD, Maths with CA
4	Mr. M. Chandra Kumar	HOD, Computer Applications & Computer Technology
5	Ms. B. Chithra	Assistant Professor, Computer Applications & Computer Technology
6	Mr. Jinosh	Administrative Officer



for *Principal* *5*



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Website: www.snmv.ac.in

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NO: SGRC/2014/02

Date: 20.08.2014

The meeting of Student Grievance Redressal committee was held on 20. 08. 2014 at 11:00 PM with the members of the committee at Apex Seminar Hall.

AGENDA:

Repairs and maintenance work

MINUTES:

The following points were discussed in the meeting:

1. The blinking of tube light in lab V was discussed by the students.
2. The malfunctioning of the switches & non-availability of fan were brought to the notice of the principal.
3. Mrs. Uma complaints about the non-working of light in MBA block restroom.

The meeting came to an end being a short break.

Committee members:

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1	Dr. P.Manjula Suresh	HOD, English & Dean, Languages
2	Dr. S. Parimala	Dean, Commerce
3	Mrs. S. Kavunthi	HOD, Maths with CA
4	Mr. M. Chandra Kumar	HOD, Computer Applications & Computer Technology
5	Ms. B. Chithra	Assistant Professor, Computer Applications & Computer Technology
6	Mr. Jinosh	Administrative Officer



[Signature]
Principal



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NO: SGRC/2014/03

Date: 08.12.2014

The meeting of Student Grievance Redressal committee was held on 08. 12. 2014 at 12:10 PM with the members of the committee at Apex Seminar Hall.

AGENDA:

Repairs and maintenance work

MINUTES:

1. The malfunctioning of fan in girl's hostel wing II was brought to the students grievance redressal committee.
2. The dead condition of the tube light in I floor of Girl's Hostel wing I east side restroom was stated in the meeting.
3. The need of servicing the non working geyser in girl's hostel II floor was also discussed.

Committee members:

S.NO	NAME OF THE FACULTY	DEPARTMENT
1	Dr. P.Manjula Suresh	HDD, English & Dean, Languages
2	Dr. S. Parimala	Dean, Commerce
3	Mrs. S. Kavunthi	HDD, Maths with CA
4	Mr. M. Chandra Kumar	HDD, Computer Applications & Computer Technology
5	Ms. B. Chithra	Assistant Professor, Computer Applications & Computer Technology
6	Mrs. P. Chinna Sahaya Rani	Assistant Professor, Commerce CA
7	Mr. Dhandapani	Administrative Officer



Hajira . S.
for Principal



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NO. SGRC/2015/04

Date: 21.01.2015

The meeting of Student Grievance Redressal committee was held on 21. 01. 2015 at 02.00 PM with the members of the committee at Apex Seminar Hall.

AGENDA:

Repairs and maintenance work

MINUTES:

1. The low performance of the AC in lab III was mentioned.
2. The lighting cable complaint in room no. 909 II wing boy's hostel was registered.
3. The malfunctioning of tube light in reception area of girl's hostel was reported.

Committee members:

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2	Dr. S. Parimala	Dean, Commerce
3	Mrs. S. Kavunthi	HOD, Maths with CA
4	Mr. M. Chandra Kumar	HOD, Computer Applications & Computer Technology
5	Ms. B. Chithra	Assistant Professor, Computer Applications & Computer Technology
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NO. SRGC/2015/05

Date: 13.02.2015

The meeting of Student Grievance Redressal committee was held on 13. 02. 2015 at 02:00 p.m. with the members of the committee at Apex Seminar Hall.

AGENDA:

Repairs and maintenance work

MINUTES:

1. The leakage of water in geyser pipe at girls hostel wing II was mentioned in the meeting.
2. The non working of the tube light in boys mess kitchen area was registered.
3. The dead condition of napkins disposer in girls rest room wing II was stated.
4. The non working of computer UPS in room no. 315 was explained by the student.

Committee members:

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3	Mrs. S. Kavunthi	HOD, Maths with CA
4	Mr. M. Chandra Kumar	HOD, Computer Applications & Computer Technology
5	Ms. B. Chithra	Assistant Professor, Computer Applications & Computer Technology
6	Mrs. P. Chinna Sahaya Rani	Assistant Professor, Commerce CA
7	Mr. Dhandapani	Administrative Officer



Hajira S.
for Principal

Date: 11.03.2015

ACTION TAKEN REPORT FOR THE YEAR 2014 - 2015

1. The complaint was sorted out immediately by replacing a new tube light. The AC was serviced & its good working condition was confirmed
2. The complaints were brought to knowledge of HOD through the class tutors. The complaints were rectified by replacing the new tube lights and switches.
3. The issue of non - working geyser were rectified immediately.
4. The complaints were discussed by the committee members and rectified immediately.
5. The complaints were noted and the necessary actions were taken.



Hajia S.
for
Principal