



**SNMV** COLLEGE OF ARTS & SCIENCE  
AND  
INSTITUTE OF MANAGEMENT  
(SHRI NEHRU MAHA VIDYALAYA)

Approved by AICTE, New Delhi & Affiliated to Bharathiar University  
Re-Accredited (1st Cycle) with 'W' Grade by NAAC




Sponsors

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

The institution follows a transparent appraisal system for teaching and non teaching staff members to assess their performance. Teaching staff member's performance is measured with the help of a comprehensive self appraisal form filled by the teaching members and vetted by the HoDs of the respective departments. The self appraisal system covers efficiency in teaching learning process, curricular and professional development, research, consultancy and achievements, students' feedback, HoD's feedback, Principal's observation and contributions to admissions. The Principal reviews all the appraisal forms to ensure transparency and objectiveness to remove biases. The performance score based on the self appraisal is used for providing incentives, increments and trainings for the teaching staff. The performance system helps in identifying inefficiency in teaching, gaps in self development and contribution towards research and consultancy.

The performance of non teaching staff members belonging to various categories is assessed based on the observation by the immediate supervisors and vetted by the administrative officer. The non-teaching members are observed for competency, punctuality, quality of work, politeness towards students, the observations are submitted to the principal. The principal reviews the observations submitted and decided the performance scores of the non-teaching staff.

  
Principal

PRINCIPAL  
SHRI NEHRU MAHA VIDYALAYA  
COLLEGE OF ARTS & SCIENCE  
SHRI GANESHPURAM  
KALINGALUR  
KANNUR - 641 038





# SNMV COLLEGE OF ARTS & SCIENCE INSTITUTE OF MANAGEMENT SHRI NEHRU MAHA VIDHYALAYA

MALUMICHAMPATTI, COIMBATORE - 641 050.

## Performance Appraisal – Staff Self Evaluation Form

(Academic Year -2020-21)

In addition to a general percentage rise, special rewards could be considered for the following items of achievements/performance/contributions, members of faculty are requested to provide brief particulars against applicable items.

1. Name of the Staff : VADIVEL . G
2. Designation and Department : ASSISTANT PROFESSOR, BCA
3. Date of Birth & Age : 20-04-1988 & 33
4. Gender & Marital Status : MALE & MARRIED
5. Date of Joining of present Institution : 15/04/13
6. Total work experience (Teaching and industrial experience)

Industrial experience: 2 years \_\_\_\_\_ Months

Teaching experience: 8 years \_\_\_\_\_ Months

Total experience : 10 years \_\_\_\_\_ Months

### 7. Number of days leave availed during the year 2020-21:

Casual Leave: 11 days; Medical Leave: — days; Leave on Loss of Pay :  
— days

### 8. Upgrading Qualification: (Ph.D/M. Phil., /additional PG degree/PG Dip received during 2020-21. (Increment)

S.No	Name of the Degree	Subject with Specialization	University	Date of Degree issued	Class Obtained	Received Increment	
						Yes	No

8. a) Clearance of SLET/ NET Examination during 2020-21? NO

**VERIFICATION OF HOD:** \_\_\_\_\_

*(Handwritten Signature)*



**9. Activities toward enhancing Professional Skills / Competency(Increment)**

1. Orientation / Refresher Training Courses: (webinar)	HOD's Remark
LIFE SKILLS DEVELOPMENT/ IDHAYA COLLEGE FOR WOMEN, KUMBAKONAM	<p><i>All the date given is true</i></p> <p><i>MS</i></p>
GATEWAY TO RESEARCH AND RESEARCH ARTICLE / Hindusthan College of Arts and Science	
ENTREPRENEURIAL CHALLENGES & OPPORTUNITIES / RATHINAM COLLEGE OF ARTS AND SCIENCE	
SOFTWARE PROJECT MANAGEMENT / Bharathiar University Arts and Science College, Modakkurichi	
LATEST TRENDS IN NETWORKING TECHNOLOGIES / RAMCO INSTITUTE OF TECHNOLOGY, CHENNAI	
How to write an effective Research Article? / Marudhar Kesari Jain College for Women, Vaniyambadi	
EMERGING TECHNOLOGIES / SREE RAMU COLLEGE OF ARTS AND SCIENCE, ANAIMALAI	
BLOCK CHAIN TECHNOLOGY / CHENNAI INSTITUTE OF TECHNOLOGY	
Research Proposal Writing / CMR Technical Campus, Hyderabad	
CLOUD COMPUTING CHALLENGES IN A GENERAL PERSPECTIVE / RATHINAM COLLEGE OF ARTS AND SCIENCE	
SELECTION ON APPROPRIATE STATISTICAL TOOLS / St. MARY'S COLLEGE, THOOTHUKUDI	
INDUSTRY 4.0 / CHENNAI INSTITUTE OF TECHNOLOGY	
Web Application Development / PSNA College of Engineering and Technology, Dindigul	
Let's Get Back to Routine with Ease / SRM Institute of Science and Technology	
RESEARCH PERSPECTIVES / BHARATHIAR UNIVERSITY	





<b>2.Special Training programme :</b>	<b>HOD's Remark</b>

<b>3. Fellowship/ Industrial Training attended:</b>	<b>HOD's Remark</b>

<b>4.If any other,specify</b>	

(State whether you received any Special leave/Assistance for any of the above from the college or from other sources)

**10. Participation and Contribution towards College/Department activity (Increment)**  
 (Admission work, Administration work, Exam Cell, Publicity and Extension activities, Placement, Tutorship, NSS, Social Service, Club Activities, Women Cell etc)

S.No	Activities	Contribution	HOD'S Remark
1.	EXAM CELL	MEMBER	} <i>AD</i>
2.	PUBLICITY	DIGIATL MARKETTING	
3.	TUTORSHIP	II BCA	
4.	RRC	CO=ORDINATOR	
5.	WEBSITE	MEMBER	

**11. Performance of the students in the subjects handled.**

**i) DEC 2020 Exams (Incentive for 100% result)**

Subjects Handled	Class	No. of Students Appeared	No. of Students Passed	No. of Stud with First Class	Pass percentage	HOD's Remarks
PHP and Scripting Language	III BCA	43	43	38	100%	<i>AD</i>



ii) JUNE 2021 Exams(Incentive for 100% result)

Subjects Handled	Class	No. of Stud Appeared	No. of Stud Passed	No. of Stud with First Class	Pass percentage	HOD's Remarks
LINUX AND SHELL PROGRAMMING	II BCA	51	51	44	100%	<i>[Signature]</i>
GRAPHICS & MULTIMEDIA	III BCA	43	43	35	100%	<i>[Signature]</i>

12. Details of Research Project Guidance (During 2020-21)(Incentive towards number of MPhil/Ph.D scholars submitted for awarding)

Name of the Course	Title of the Study	No. of Students Started work	No. of Students Completed	No. of Students half way	No. of Students awarded	HOD'S Remarks
PG Course	—					
M.Phil	—					
Ph.D	—					

13. resenation inInternational/National Seminar / Conferences / Workshops / Others if any...(Incentive)

Name of the Event	Date and Venue of the Event	Organized (title)	Paper Presented (title)	Acted as Resource Person	Appreciation or Prizes if any	HOD's Remark
International Seminar / Conferences	—					
National Seminar / Conferences	—					

14. DETAILS OF PUBLICATIONS (During 2020-21)(Incentive)

1. Books -

S.no		Title of the Book	Name of the Author	Publisher	Year
1	Authored	—			
2	Co-authored	—			
3	Edited	—			
4.	Chapter contributed	—			



**2. Journal Publications**

S.no	Journals	Name of the Journal	Title of Publication	Month and Year	Issue No. and Page No.
1					

**3. Seminar Proceedings with ISBN:**

15. Research /Extension /Outreach project/programmes developed/participated and Grants received 2020-21.(Incentive for the submission of Research proposals and Remuneration for running sanctioned Research projects)

a) Research projects: begun, completed or partly completed during 2020-21.

S.no	Title of the project	Name of the funding agency	Proposed Duration	Stage of Progress

b) Seminar/conference/workshop grants (Incentive)

S. No	Title of the Seminar	Name of the Funding Agency	Grant amount

**16. Student Centered/Teaching related/Special Contributions/Innovations (2020-21)(Increment)**

- Professional Orientation/ Teaching methods/ Enrichment, etc.,  
GOOGLE MEET, GOOGLE CLASS, LCD, CERTIFICATE COURSE
- Laboratory Experiments / Case Studies  
LAB PROGRAMS (ONE TO ONE SYSTEM)
- Preparing Resource Material including books, reading manuscripts; laboratory manuals, etc.,  
LAB MANUALS, SUBJECT NOTES
- By way of remedial Teaching / Student Counseling etc.,  
REMEDIAL CLASS(POOR STUDY STUDENTS), MENTOR

**VERIFICATION OF HOD:** \_\_\_\_\_ *MS*

(Recommendation of the HOD)

*Good in Academics class management, gives all support  
towards students, dept and college. MS*

**Recommendation of the Dean / Director:**

*need to get qualified*

**RECOMMENDATION OF THE PRINCIPAL:**

COLLEGE ADDRESS  
STATE  
CITY  
PIN CODE







**SNMV COLLEGE OF ARTS & SCIENCE  
INSTITUTE OF MANAGEMENT  
SHRI NEHRU MAHA VIDHYALAYA**

MALUMICHAMPATTI, COIMBATORE - 641 050.

**Performance Appraisal – Staff Self Evaluation Form**

(Academic Year -2020-21)

In addition to a general percentage rise, special rewards could be considered for the following items of achievements/performance/contributions, members of faculty are requested to provide brief particulars against applicable items.

1. Name of the Staff : Mr. P. Balamurugan
2. Designation and Department : Assistant Professor
3. Date of Birth & Age : 05.06.1993
4. Gender & Marital Status : Male & Married
5. Date of Joining of present Institution : 01.06.2017
6. Total work experience (Teaching and industrial experience)

Industrial experience: - \_\_\_\_\_ years - \_\_\_\_\_ Months

Teaching experience: 4 \_\_\_\_\_ years 7 \_\_\_\_\_ Months

Total experience : 4 \_\_\_\_\_ years 7 \_\_\_\_\_ Months

**7. Number of days leave availed during the year 2020-21:**

Casual Leave: 12 days; Medical Leave: \_\_\_\_\_ days; Leave on Loss of Pay : \_\_\_\_\_ days

**8. Upgrading Qualification: (Ph.D/M. Phil., /additional PG degree/PG Dip received during 2020-21. (Increment)**

S.No	Name of the Degree	Subject with Specialization	University	Date of Degree issued	Class Obtained	Received Increment	
						Yes	No

8. a) Clearance of SLET/ NET Examination during 2020-21?

**VERIFICATION OF HOD:** \_\_\_\_\_

*P. Dey*



**9. Activities toward enhancing Professional Skills / Competency(Increment)**

<b>1. Orientation / Refresher Training Courses:</b>	<b>HOD's Remark</b>

<b>2.Special Training programme :</b>	<b>HOD's Remark</b>

<b>3. Fellowship/ Industrial Training attended:</b>	<b>HOD's Remark</b>

<b>4.If any other,specify</b>	

(State whether you received any Special leave/Assistance for any of the above from the college or from other sources)

**10. Participation and Contribution towards College/Department activity (Increment)**

(Admission work, Administration work, Exam Cell, Publicity and Extension activities, Placement, Tutorship, NSS, Social Service, Club Activities, Women Cell etc)

S.No	Activities	Contribution	HOD'S Remark
1	Admission work	Applications form scrutinizing	EXCELLENT
2	Tutorship	I B COM CS	
3	Discipline committee	DISCIPLINE	
4	Placement	TAKEN PLACEMENT CLASS III B COM (CA)	





**11. Performance of the students in the subjects handled.**

**i) Nov 2015 Exams (Incentive for 100% result)**

Subjects Handled	Class	No. of Students Appeared	No. of Students Passed	No. of Stud with First Class	Pass percentage	HOD's Remarks
Taxation law and practice	III BCOM CS	54	54	13	100	EXCELLENT
Financial accounting - I	I BCOM CS	58	58	15	100	
Companies act 2013 and sectorial practice - I	II BCOM CS	55	55	14	100	

**ii) April/May 2016 Exams (Incentive for 100% result)**

Subjects Handled	Class	No. of Stud Appeared	No. of Stud Passed	No. of Stud with First Class	Pass percentage	HOD's Remarks
Financial Accounting II	I BCOM CS	56	56	12	100	EXCELLENT
Companies act 2013 and sectorial practice - II	II BCOM CS	56	56	15	100	
Marketing management	III BCOM CS	55	54	14	100	

**12. Details of Research Project Guidance (During 2020-21) (Incentive towards number of MPhil/Ph.D scholars submitted for awarding)**

Name of the Course	Title of the Study	No. of Students Started work	No. of Students Completed	No. of Students half way	No. of Students awarded	HOD'S Remarks
PG Course						nil
M.Phil						
Ph.D						



**13. Presentation in International/National Seminar / Conferences / Workshops / Others if any...(Incentive)**

Name of the Event	Date and Venue of the Event	Organized (title)	Paper Presented (title)	Acted as Resource Person	Appreciation or Prizes if any	HOD's Remark
International Seminar / Conferences	NIL					
National Seminar / Conferences						

**14. DETAILS OF PUBLICATIONS (During 2020-21)(Incentive)**

**1. Books -**

S.no		Title of the Book	Name of the Author	Publisher	Year
1	Authored	NIL			
2	Co-authored				
3	Edited				
4.	Chapter contributed				

**2. Journal Publications**

S.no	Journals	Name of the Journal	Title of Publication	Month and Year	Issue No. and Page No.
1	NIL				
2.					

**3. Seminar Proceedings with ISBN:**

**15. Research /Extension /Outreach project/programmes developed/participated and Grants received 2020-21.(Incentive for the submission of Research proposals and Remuneration for running sanctioned Research projects)**

**a) Research projects: begun, completed or partly completed during 2020-21.**

S.no	Title of the project	Name of the funding agency	Proposed Duration	Stage of Progress
	NIL			

b) Seminar/conference/workshop grants (Incentive)

S. No	Title of the Seminar	Name of the Funding Agency	Grant amount
	NIL		





**16. Student Centered/Teaching related/Special Contributions/Innovations (2020-21)(Increment)**

1. Professional Orientation/ Teaching methods/ Enrichment, etc.,- ICT ADAPTED.
2. Laboratory Experiments / Case Studies - NIL
3. Preparing Resource Material including books, reading manuscripts, laboratory manuals, etc.,- GIVEN
4. By way of remedial Teaching / Student Counseling etc.,-CONDUCTED

**VERIFICATION OF HOD:** \_\_\_\_\_

*R. Deyl*

(Recommendation of the HOD)

*Recommended  
R. Deyl*

**Recommendation of the Dean / Director:**

**RECOMMENDATION OF THE PRINCIPAL:**

*Advised to complete his QA at the earliest.*

*[Signature]*

PRINCIPAL

SHRI NEEMAN KUNDA VIDYALAYA  
COLLEGE OF ARTS & SCIENCE

SHRI COMPOUND ROAD, MALINDIVANURTHI

MALINDIVANURTHI  
GUJARAT-387 003





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SHRI NEHRU MAHA VIDHYALAYA**

MALUMICHAMPATTI, COIMBATORE – 641 050.

**Performance Appraisal – Staff Self Evaluation Form**

(Academic Year -2020-21)

In addition to a general percentage rise, special rewards could be considered for the following items of achievements/performance/contributions, members of faculty are requested to provide brief particulars against applicable items.

1. Name of the Staff : JAYA PRAKASH K
2. Designation and Department : Assistant Professor
3. Date of Birth & Age : 25.10.1985 & 36
4. Gender & Marital Status : Male & Married
5. Date of Joining of present Institution : 1.12.2016
6. Total work experience (Teaching and industrial experience)

Industrial experience:        3 years                    5                    Months  
 Teaching experience:        2 years                    6                    Months  
 Total experience :            5 years                    11                    Months

**7. Number of days leave availed during the year 2020-21:**

Casual Leave: **NIL** days; Medical Leave: **Nil** days; Leave on Loss of Pay :  
**Nil** days

**8. Upgrading Qualification:(Ph.D/M. Phil., /additional PG degree/PG Dip received during 2020-21.(Increment)**

S.No	Name of the Degree	Subject with Specialization	University	Date of Degree issued	Class Obtained	Received Increment	
						Yes	No
1	MCA	Computer Science	Anna university	May 2010	First Class	No	
2	M.Phil	Computer Science	Anna university	May 2018	Second class	No	

8. a) Clearance of SLET/ NET Examination during 2020-21? No

**VERIFICATION OF HOD:** \_\_\_\_\_

**9. Activities toward enhancing Professional Skills / Competency(Increment)**

<b>1. Orientation / Refresher Training Courses:</b>	<b>HOD's Remark</b>
Nil	

<b>2.Special Training programme :</b>	<b>HOD's Remark</b>
Nil	

<b>3. Fellowship/ Industrial Training attended:</b>	<b>HOD's Remark</b>
Nil	

<b>4.If any other,specify</b>	
Nil	

(State whether you received any Special leave/Assistance for any of the above from the college or from other sources)

**10. Participation and Contribution towards College/Department activity (Increment)**

(Admission work, Administration work, Exam Cell, Publicity and Extension activities, Placement, Tutorship, NSS, Social Service, Club Activities, Women Cell etc)

S.No	Activities	Contribution	HOD'S Remark
1.	Placement	Taking placement classes for final year students	Excellent
2.	Tutorship	yes	





11. Performance of the students in the subjects handled.

i) December 2020 Exams (Incentive for 100% result)

Subjects Handled	Class	No. of Students Appeared	No. of Students Passed	No. of Stud with First Class	Pass percentage	HOD's Remarks
Principles of web designing	III BCOMIT	44	44	24	100	Excellent
Java programming	III B.COM ECOM	36	36	10	100	Excellent

ii) June 2021 Exams(Incentive for 100% result)

Subjects Handled	Class	No. of Stud Appeared	No. of Stud Passed	No. of Stud with First Class	Pass percentage	HOD's Remarks
Java programming	III B.COM IT	44	44	28	100	Excellent
Software development with vb	III B.COM ECOM	36	36	10	100	Excellent

12. Details of Research Project Guidance (During 2020-21)(Incentive towards number of MPhil/Ph.D scholars submitted for awarding)

Name of the Course	Title of the Study	No. of Students Started work	No. of Students Completed	No. of Student halfway	No. of Students awarded	HOD'S Remarks
PG Course						NIL
M.Phil						NIL
Ph.D						NIL



13. Presentation in International/National Seminar / Conferences / Workshops / Others if any...(Incentive)

Name of the Event	Date and Venue of the Event	Organized(title)	Paper Presented (title)	Acted as Resource Person	Appreciation or Prizes if any	HOD's Remark
International Conferences	28 .09.2021 (SNMV College Of Arts And Science)	Corporate Social Responsibility & Effects of Social Media	-	Mr. Gopalakrishnan Subramanian HR Manager, Zenith Infotech (\$) Pte Ltd , Singapore	-	Excellent
National Seminar	State level 7 days student level program on 4-1-2021 to 12-1-2021	Chief guest & title 1. K. Anandha Narayanan Topic: "Train your brain to the software commerical battle" 2. Dr.J.Tamil Selvi Topic: "Smart connected Marketing its recent development - Pros & Cons" 3. Dr.K.Prabhakaran Rajkumar Topic: "Online Investment Trade Practices" 4. Dr. R.Vanitha Mani Topic:"Talent Management in Digital Era" 5. Dr. S. Victor Anandkumar Topic: "Re-thinking Tourism in the light of Covid-19" 6. Dr. N. Prasanna Topic: " Foreign Direct Investment"	-	1. K. Anandha Narayanan 2. . Dr.J.Tamil Selvi 3. Dr.K.Prabhakaran Rajkumar 4. Dr. R.Vanitha Mani 5. Dr. S. Victor Anandkumar  6. Dr. N. Prasanna 7. Dr. M. Sivakumar	-	Excellent



		7. Dr. M. Sivakumar Topic: "Start-ups in India - An Eye Opener"				
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#### 14. DETAILS OF PUBLICATIONS (During 2020-21)(Incentive)

##### 1. Books -

S.no		Title of the Book	Name of the Author	Publisher	Year
1	Authored	Nil	Nil	Nil	Nil
2	Co-authored	Nil	Nil	Nil	Nil
3	Edited	Nil	Nil	Nil	Nil
4.	Chapter contributed	Nil	Nil	Nil	Nil

##### 2. Journal Publications

S.no	Journals	Name of the Journal	Title of Publication	Month and Year	Issue No. and Page No.
1			Nil		
2.			Nil		

##### 3. Seminar Proceedings with ISBN:

15. Research /Extension /Outreach project/programmes developed/participated and Grants received 2020-21.(Incentive for the submission of Research proposals and Remuneration for running sanctioned Research projects)

##### a) Research projects: begun, completed or partly completed during 2020-21.

S.no	Title of the project	Name of the funding agency	Proposed Duration	Stage of Progress
	Nil	Nil	Nil	Nil

##### b) Seminar/conference/workshop grants (Incentive)

S. No	Title of the Seminar	Name of the Funding Agency	Grant amount
	Nil	Nil	Nil



**16. Student Centered/Teaching related/Special Contributions/Innovations (2020-21)(Increment)**

1. Professional Orientation/ Teaching methods/ Enrichment, etc.,
2. Laboratory Experiments / Case Studies
3. Preparing Resource Material including books, reading manuscripts, laboratory manuals, etc.,
4. By way of remedial Teaching / Student Counseling etc.,

**VERIFICATION OF HOD:** *[Signature]* (Dr. V. Sudha)

(Recommendation of the HOD)

The above information which is furnished is true upto my knowledge

**Recommendation of the Dean / Director:**

**RECOMMENDATION OF THE PRINCIPAL:**

He has to complete his Q.A. either SCET (NET) or need to register for his research.

*[Signature]*  
 PRINCIPAL  
 SHRI NIRMAL KANDYALAYA  
 COLLEGE OF SCIENCE  
 SHIRDI  
 DISTRICT - NASHIK  
 MAHARASHTRA  
 INDIA





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Re-Accredited (3rd Cycle) with "A" Grade by NAAC



Performance Appraisal - Non Teaching (AY:20 21-1)

Name of the Staff: Priyanka

Department: Biotechnology

Designation: Lab Technician

S.No	Parameters	Marks (10 Each)
1	Competency required for the job	8
2	Punctuality	9
3	Quality of Work	7
4	Ability to learn and efficiency	9
5	Politeness towards students and faculty	9
	Sub Total	44
6	Immediate Supervisors Remarks and mark (25 marks) <i>She is obedient &amp; efficient worker. Has a ability to learn new things. Completes the works efficiently.</i> Signature:	20
7	Administrative Officers observation (25 Marks) <i>Obedient and works with involvement</i> Signature:	20
	Total	84/100 marks



Principal

SHRI NEHRU MAHA VIDYALAYA  
COLLEGE OF ARTS & SCIENCE  
AND INSTITUTE OF MANAGEMENT  
WILFORD ROAD, KARAIKAL  
TAMIL NADU - 626 001  
CONTACT NO - 944 052



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Sponsors

Performance Appraisal - Non Teaching (AY:20\_\_ - \_\_)

Name of the Staff: Ms. Suresh

Department: Transport

Designation: Driver

S.No	Parameters	Marks (10 Each)
1	Competency required for the job	9
2	Punctuality	9
3	Quality of Work	9
4	Ability to learn and efficiency	8
5	Politeness towards students and faculty	9
	Sub Total	44
6	Immediate Supervisors Remarks and mark (25 marks) Good coordination with student and staff Members. <sup>and</sup> worker. Michal	22
	Signature:	
7	Administrative Officers observation (25 Marks) Sincere and Dedicated worker. Team worker. Pro-active. Signature:	22
	Total	88 / 100 marks



Principal

SNMV COLLEGE OF ARTS & SCIENCE  
AND INSTITUTE OF MANAGEMENT  
(SHRI NEHRU MAHA VIDYALAYA)  
Welfare Association





# SNMV COLLEGE OF ARTS & SCIENCE AND INSTITUTE OF MANAGEMENT (SHRI NEHRU MAHA VIDYALAYA)

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## Performance Appraisal - Non Teaching (AY:2021-22)

Name of the Staff: MUTHUVEL  
Department: MAINTENANCE  
Designation: GARDNER

S.No	Parameters	Marks (10 Each)
1	Competency required for the job.	8
2	Punctuality	8
3	Quality of Work	8
4	Ability to learn and efficiency	7
5	Politeness towards students and faculty	7
	Sub Total	38
6	Immediate Supervisors Remarks and mark (25 marks)  Very Sincere Person, obey the order immediately, do the work very neatly & gently.  Signature: <u>N. P. [Signature]</u>	20
7	Administrative Officers observation (25 Marks)  Handworker, Sincere and regular in work.  Signature: <u>[Signature]</u>	21
	Total	79 / 100 marks



[Signature]  
Principal

SHRI NEHRU MAHA VIDYALAYA  
COLLEGE OF ARTS & SCIENCE  
SRI NEHRU MAHA VIDYALAYA  
MAINTENANCE  
GARDNER  
MUTHUVEL



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Performance Appraisal – Non Teaching (AY:20\_\_ - \_\_)

Name of the Staff: KAVITHA

Department: Maintenance

Designation: Ayath's

S.No	Parameters	Marks (10 Each)
1	Competency required for the job	10
2	Punctuality	9
3	Quality of Work	9
4	Ability to learn and efficiency	8
5	Politeness towards students and faculty	9
	Sub Total	45
6	Immediate Supervisors Remarks and mark (25 marks) <i>Approaching</i> All Staff members is students is good, sincere worker, genuine person.	20
	Signature: <i>N-Pay</i> 30/12/21	
7	Administrative Officers observation (25 Marks) Dedicated and hardworking	21
	Signature: <i>[Signature]</i>	
	Total	86 / 100 marks



*[Signature]*  
Principal

SHRI NEHRU MAHA VIDYALAYA  
COLLEGE OF ARTS & SCIENCE  
AND INSTITUTE OF MANAGEMENT



**SNMV** COLLEGE OF ARTS & SCIENCE  
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**Performance Appraisal - Non Teaching (AY:2021 -22)**

Name of the Staff: KALIAMMAI

Department: Maintenance

Designation: Scavenger

S.No	Parameters	Marks (10 Each)
1	Competency required for the job	9
2	Punctuality	8
3	Quality of Work	9
4	Ability to learn and efficiency	7
5	Politeness towards students and faculty	8
	Sub Total	41
6	Immediate Supervisors Remarks and mark (25 marks)  Very hard worker, sport noise, neatly & clean worker, Punctuality.  Signature: <u>N. P.</u> 30/12/21	22
7	Administrative Officers observation (25 Marks)  Sincere and calm worker  Signature: <u>[Signature]</u>	21
	Total	84 / 100 marks



[Signature]  
Principal

SHRI NEHRU MAHA VIDYALAYA  
COLLEGE OF ARTS & SCIENCE  
SHRI NEHRU MAHA VIDYALAYA  
GOVERNMENT WELFARE ASSOCIATION